

**To:** Leo[REDACTED]  
**Cc:** merwin dela cruz[REDACTED]; Marites (Tess) McCorquodale[REDACTED]  
**From:** Lesley Groff  
**Sent:** Fri 6/16/2017 7:13:55 PM  
**Subject:** Apartment Cleaning Schedule June 19-23

Hi Leo. In light of Tess's plans to go home and visit her family, the below is the apartment cleaning schedule for next week:

**Monday June 19:**

7J  
3M

**Tuesday June 20:**

[REDACTED] 11B morning  
[REDACTED] 10N Mid morning  
[REDACTED] 2G afternoon

**Wed. June 21:**

[REDACTED] 8H afternoon

**Thursday June 22:**

7J after 9am

**Friday June 23:**

currently no apartments need cleaning this day