

**To:** Lesley Groff[lesley.jee@gmail.com]  
**From:** [REDACTED]  
**Sent:** Mon 10/16/2017 7:35:21 AM  
**Subject:** Re: Itinerary INCL TICKETNO for [REDACTED] 16OCT17 [REDACTED]

Hi Lesley,  
Would a receipt be enough from the hotel or do you need an invoice?

Best regards,  
[REDACTED]

16 окт. 2017 г., в 4:56, Lesley Groff [REDACTED] написал(а):

Great!

Sent from my iPhone

On Oct 15, 2017, at 9:15 PM, [REDACTED] <[REDACTED]@[REDACTED]> wrote:

Yup.  
I'll just send you the receipt later.

All good.

Best regards,  
[REDACTED]

16 окт. 2017 г., в 0:35, Lesley Groff <[REDACTED]> написал(а):

Ok. [REDACTED] says she has been in touch with you and All  
worked out

Sent from my iPhone

On Oct 15, 2017, at 3:32 PM, [REDACTED] <[REDACTED]@[REDACTED]>  
wrote:

No problem! I'll pay with my own card.  
Best regards,  
[REDACTED]

15 окт. 2017 г., в 22:51, Lesley Groff <[REDACTED]>  
написал(а):

I am trying to get [REDACTED] to help out with this. I am hoping she is in Europe and in the same time zone...

On Oct 15, 2017, at 12:35 PM, [REDACTED]

<[REDACTED]>

wrote:

Hi Lesley,  
Will we be able to solve the hotel issue after all? :)

Best regards,

[REDACTED]

15 окт. 2017 г., в 18:55, Lesley Groff

[REDACTED]

Hi

[REDACTED]

Can you please show your own credit card to the hotel when you check in on Monday please. I need to fill

out a  
credit  
card  
authori  
zation  
form in  
order  
for  
Jeffrey  
to pay  
for the  
room,  
but the  
depart  
ment  
that  
can  
send  
me this  
form  
does  
not  
open  
until  
Monda  
y. Due  
to the  
time  
differe  
nce I  
will  
not be  
able to  
fill out  
this  
form  
until  
after  
you  
have  
checke  
d in. I  
will  
have it  
done  
before

you  
check  
out on  
Tuesda  
y so  
they  
should  
charge  
Jeffrey'  
s card  
for the  
stay  
and not  
yours.  
But in  
order  
for you  
to  
check  
in, they  
will  
need to  
see  
your  
card...i  
s that  
ok?

On Oct 14, 2017, at 12:03 PM, [REDACTED]  
[REDACTED]  
<[REDACTED]@[REDACTED]> wrote:

It is indeed. Hopefully it will work out this  
time.  
Thank you for your help Lesley

14 окт. 2017 г., в 21:01, Lesley Groff  
<[REDACTED]> написал(а):

Sounds like a plan !

Sent from my iPhone

On Oct 14, 2017, at 10:49 AM, [REDACTED]  
<[REDACTED]@[REDACTED]>  
wrote:

Hi Lesley!  
Yes, everything is alright. Thank  
you very much!

I'll let you know about the flight  
to Switzerland on Monday.

Best regards,  
[REDACTED]

14 окт. 2017 г., в 19:12, Lesley  
Groff [REDACTED]  
написал(а):

Hi [REDACTED]...here is your  
ticket and hotel  
confirmation...please  
double check of accuracy  
and confirm receipt!  
thanks, Lesley

Begin forwarded  
message:

**From:** "American  
Express Travel"  
<[itinerary@myamextravel.com](mailto:itinerary@myamextravel.com)>

**Subject:** Itinerary  
INCL TICKETNO  
for

[REDACTED]/MI  
LENA 16OCT17  
[REDACTED]

**Date:** October 14,  
2017 at 10:10:44  
AM EDT

**To:**  
[REDACTED]

DO NOT REPLY  
TO THIS EMAIL.

This message  
was sent from a  
notification only  
address that  
cannot accept  
incoming  
messages. If you  
have any  
questions, please  
contact Centurion  
Travel Service at 1-  
877-877-0987.

If airline tickets are  
purchased for this  
itinerary:

Airline Baggage  
Fee/Rules may  
apply and can be  
accessed by  
visiting:

<https://myamextravel.com/baggage>

Your travel  
arrangements are  
outlined below in  
the email. Please  
refer to the PDF  
attachment and  
itinerary for more  
details regarding  
your travel  
arrangements.

Your Centurion  
Travel Service  
travel plans have  
been posted to a  
secure website.

Please click on  
the link to view  
your trip details  
and add link to

your bookmarked  
favorites for easy  
access in the  
future:

[View your Trips](#)

**American**  
**Express**  
**Travel**  
**Record**  
**Locator**

#### E-Ticket Number(s)

[REDACTED]

Monday 16 Oct 17

#### Other Information

[REDACTED]

#### Flight Information

Date	16 Oct 2017
Airline	<b>Aeroflot</b>
Airline Record Locator	[REDACTED]
Flight/Class	<b>SU 1413 Z</b> Business Class
Origin	Ekaterinburg, Koltsovo International
Destination	Moscow, Sheremetyevo

Departing	07:00 AM
Arriving	07:25 AM
Arrival Terminal	Terminal D - Domestic/Intl
Estimated Time	2 Hrs 25 Mins
Stops	Non-stop
Seats	2D
<b>Confirmed</b>	

**Hotel Information**

Hotel	<b>PARK INN BY RD SADU MOSCOW</b>
Address	17 Bolshaya Polyanka MOSCOW RU 119180
Telephone	7-495- 6444844
Check In Date	Mon 16 Oct 2017
Check Out Date	Tue 17 Oct 2017
Confirmation Number	<div></div>
Base Rate	RUB 11300 / per night May be subject to local taxes, service charges, and daily resort fees if applicable
Cancellation Policy	Cancel By 6 Pm Day Of Arrival
<b>Confirmed</b>	

Entry and Exit Information for Travel



American Express strongly recommends that you periodically review [www.Visacentral.com/amex](http://www.Visacentral.com/amex) for the most up to date and accurate entry/exit requirements for your travel destination. Due to frequent changes, American Express cannot guarantee the accuracy of the information provided and expressly disclaims any liability for any inaccurate or incomplete information contained on that site.

You may receive customer service emails even if you have requested not to receive email marketing offers from American Express. For details about our e-mail practices, please review the American Express Privacy Statement at [www.americanexpress.com/privacy](http://www.americanexpress.com/privacy)

See attached itinerary PDF or link for full terms and conditions.

PDF itinerary attachment:

If you are unable to view the PDF attachment, ensure you have Adobe Acrobat Reader. Refer to website below to download and install this free software.

<http://www.adobe.com/products/acrobat/readstep.html>

Thank you for choosing American Express Centurion Travel Service and have a pleasant trip.

Please be advised that certain mandatory hotel-imposed charges, including, but not limited to, daily resort or facility fees, may be applicable to your stay and payable to the hotel operator at check-out from the property. You may wish to inquire with the hotel before your trip regarding the existence and amount of such charges.

**Liability Statement.** American Express Travel Related Services Company, Inc. and its parent, subsidiaries, affiliates and representatives (collectively, "Amex") act as an agent for travel suppliers and you understand and agree that Amex shall not be liable for any loss, injury, expense or damage to persons or property resulting, directly or indirectly, from (1) the acts of omissions of travel suppliers, including but not limited to delays, overbooking's, cancellation of services, cessation of operations, accidents or failures of equipment, or changes in fares, itineraries or schedules; or (2) acts of God, fires, earthquakes, floods, climatic aberrations, acts of governmental authorities, civil unrest, strikes, riots, theft, disease, accidents or failures related to the public internet, telecommunications lines or facilities, or third party technology systems, or any other cause beyond the control of Amex.

**Intermediary Disclosure.** Amex assists you in finding travel suppliers and making arrangements that meet your individual needs. We consider various factors in identifying travel suppliers to you and recommending specific itineraries. In this role, we are acting as an independent third party and not as a fiduciary. We want you to be aware that certain suppliers pay us commissions as well as incentives for reaching sales targets or other goals, and from time to time may also provide incentives to our travel counselors. Certain suppliers may also provide compensation to us for various

marketing and administrative services that we perform for them, such as granting them access to our marketing channels, participating in marketing programs and supporting technology initiatives. In addition, we receive compensation from suppliers when customers use the American Express Card or other American Express products to pay for supplier products and services. From time to time we may enter into other business relationships with suppliers and these arrangements, including levels and types of compensation and incentives we receive, are subject to change. In identifying suppliers and recommending itineraries, we may consider a number of factors, including supplier availability and your preferences. The relationships we have with suppliers may also influence the suppliers we identify and the itineraries we recommend.

California State Seller of Travel Registration Number: 1022318. Washington State Seller of Travel Registration Number: UBI#600469694. Iowa: TA# 669 Registered Iowa Travel Agency.

<[REDACTED]\_MILEN  
A-[REDACTED]>

<[REDACTED]\_ItineraryCalen  
dar.ics>