

To: [REDACTED]
From: Lesley Groff
Sent: Mon 10/16/2017 10:49:55 AM
Subject: Re: Itinerary INCL TICKETNO for [REDACTED] 16OCT17 [REDACTED]

you may email a receipt ...just show the total pl

On Oct 16, 2017, at 3:35 AM, [REDACTED] <[REDACTED]> wrote:

Hi Lesley,
Would a receipt be enough from the hotel or do you need an invoice?

Best regards,

16 окт. 2017 г., в 4:56, Lesley Groff <[REDACTED]> написал(а):

Great!

Sent from my iPhone

On Oct 15, 2017, at 9:15 PM, [REDACTED] <[REDACTED]> wrote:

Yup.
I'll just send you the receipt later.

All good.

Best regards,

16 окт. 2017 г., в 0:35, Lesley Groff <[REDACTED]> написал(а):

Ok. [REDACTED] says she has been in touch with you
and All worked out

Sent from my iPhone

On Oct 15, 2017, at 3:32 PM, [REDACTED] <[REDACTED]@[REDACTED]>
wrote:

No problem! I'll pay with my
own card.

Best regards,

15 окт. 2017 г., в 22:51, Lesley Groff <[REDACTED]>
написал(а):

I am trying to get [REDACTED] to help out with this. I am hoping she is in Europe and in the same time zone....

On Oct
15,
2017,
at
12:35
PM,

wrote:

Hi Lesley,
Will we be able to solve the hotel issue after all? :)

Best regards,

15 окт. 2017 г., в 18:55, Lesley Groff

написа
л(а):

Hi [REDACTED]. Can you please show your own

credit card to the hotel when you check in on Monday please. I need to fill out a credit card authorization form in order for Jeffrey to pay for the room, but the department that can send me this form does not open until Monday. Due to the time difference I will not be able to fill out this form until after you have checked in. I will have it done before you check out on Tuesday so they should charge Jeffrey's card for the stay and not yours. But in order for you to check in, they will need to see your card...is that ok?

On Oct 14, 2017 at 12:03 PM,

<[REDACTED]@[REDACTED]>

wrote:

It is indeed. Hopefully it will work out this time.

Thank you for your help Lesley

14 окт. 2017 г., в 21:01, Lesley

Groff <[REDACTED]>

написал(а):

Sounds like a plan !

Sent from my iPhone

On Oct 14, 2017, at 10:49 AM,

<[REDACTED]@[REDACTED]>

wrote:

Hi Lesley!

Yes, everything is alright.

Thank you very much!

I'll let you know about the flight to Switzerland on Monday.

Best regards,

14 окт. 2017 г., в 19:12,
Lesley Groff

написал(а):

HI [REDACTED]...here is
your ticket and hotel
confirmation...please
double check of
accuracy and
confirm receipt!
thanks, Lesley

Begin
forwarded
message:

From:
"American
Express
Travel"
<itinerary@myamextrave.com>

Subject:
Itinerary
INCL
TICKETNO
for
MATUSHKIN
A/[REDACTED]
16OCT17

Date:
October 14,
2017 at
10:10:44 AM
EDT

To:
[REDACTED]

DO NOT
REPLY TO
THIS EMAIL.

This
message
was sent
from a
notification
only address
that cannot
accept
incoming
messages. If
you have any
questions,
please
contact
Centurion
Travel
Service at 1-
877-877-
0987.

If airline
tickets are
purchased
for this
itinerary:
Airline
Baggage
Fee/Rules
may apply
and can be
accessed by
visiting:
<https://myamextravel.com/baggage>

Your travel
arrangement
s are
outlined

below in the email.

Please refer to the PDF attachment and itinerary for more details regarding your travel arrangement s. Your Centurion Travel Service travel plans have been posted to a secure website.

Please click on the link to view your trip details and add link to your bookmarked favorites for easy access in the future:

[View your Trips](#)

American [REDACTED]
Express
Travel
Record
Locator

E-Ticket Number(s)

[REDACTED]

Monday 16 Oct 17

Other Information



Flight Information

Date	16 Oct 2017
Airline	Aeroflot
Airline	[REDACTED]
Record	
Locator	
Flight/Class	SU 1413 Z
	Business Class
Origin	Ekaterinburg, Koltsovo International
Destination	Moscow, Sheremetyevo
Departing	07:00 AM
Arriving	07:25 AM
Arrival	Terminal D -
Terminal	Domestic/Intl
Estimated	2 Hrs 25 Mins
Time	
Stops	Non-stop
Seats	2D
Confirmed	

Hotel Information

Hotel	PARK INN BY RD SADU MOSCOW
Address	17 Bolshaya Polyanka MOSCOW

	RU
	119180
Telephone	7-495-6444844
Check In Date	Mon 16 Oct 2017
Check Out Date	Tue 17 Oct 2017
Confirmation Number	[REDACTED]
Base Rate	RUB 11300 / per night May be subject to local taxes, service charges, and daily resort fees if applicable
Cancellation Policy	Cancel By 6 Pm Day Of Arrival
Confirmed	

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PDF itinerary attachment:

If you are unable to view the PDF attachment, ensure you have Adobe Acrobat Reader. Refer to website below to download and install this free software.

<http://www.adobe.com/products/acrobat/readstep.html>

Thank you for choosing American Express Centurion Travel Service and have a pleasant trip.

Please be advised that certain mandatory hotel-imposed charges, including, but not limited to, daily resort or facility fees, may be applicable to your stay and payable to the hotel operator at check-out from the property. You may wish to inquire with the hotel before your trip regarding the existence and amount of such charges.

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<[REDACTED] Itinerary
Calendar.ics>