

To: [REDACTED]@gmail.com; merwin dela cruz[REDACTED]@yahoo.com;
Sonam Dema[REDACTED]; Jojo Fontanilla[REDACTED]
From: Lesley Groff
Sent: Fri 11/10/2017 6:39:47 PM
Subject: We will need Apt 2G for Guest on Nov. 17

As it turns out, we will need apt 2G for the night of Nov. 17th!

[REDACTED], please have all your items ready for Merwin and Jojo to pick up Monday Nov. 13 or Tues. Nov. 14 (whenever it is convenient) and bring to the house to store.

Sonam, please clean apt 2G on Wed. Nov. 15th

Guest will arrive the apt around 6pm on Nov. 15th and depart on Sat. Nov. 18th.

Sonam, please clean the apartment again on Monday Nov. 20th.

Everyone, Please confirm back to me!