

To: Lesley Groff[REDACTED]; Rich Kahn[REDACTED]; Bella Klein[REDACTED]; Bebe Avdiu[REDACTED]
From: Daphne Wallace
Sent: Wed 11/29/2017 12:41:13 PM
Subject: Leave - November 29, 2017

Greetings L,

I will be out of the office beginning Tuesday, December 19, 2017, returning Monday, January 8, 2018.

Please put on JE's calendar when you deem fit.

Kind regards, DW