

To: Sonam Dema [REDACTED]
Cc: [REDACTED]
From: [REDACTED]
Sent: Tue 11/14/2017 12:28:47 PM
Subject: Re: Cleaning Schedule

3M needs to be cleaned tomorrow wed 15th. Our guest leaves today. Please add to your schedule

Sent from my iPhone

On Nov 13, 2017, at 2:33 PM, Sonam Dema <[REDACTED]> wrote:

Hi Leo

To add up on [REDACTED]'s mail on cleaning schedule for 301. Please see below the schedule for the girl's apartments cleaning at 301.

Every Tuesday:

- morning: 11B [REDACTED]
- late morning or early afternoon: 10N [REDACTED]
- afternoon: [REDACTED]

Every Wednesday:

- morning : 8H Karyna

In addition to above leo and I together will be cleaning 11B, 10N, 3M and 2G apartments on tomorrow (Tuesday) and 8H and 11P apartments on Wednesday as per the discussion with Karyna and Merwin. After that I will be handing over to Leo to take care of 301.

Thank you

Sent from my iPhone

On Nov 13, 2017, at 1:53 PM, [REDACTED] wrote:

Hi Leo...I was just told you will be taking care of the cleaning at 301 while Carluz/Arline are away so Sonam can be here at the house...
At the moment, we have the below list:

Wed. Nov. 15th

11P

8A (touch up, Carluz and Arline should clean up some, speak to them about what needs to be done)

Mon. Nov. 20

7J

Plus Sonam can fill you in on the weekly schedule for the girls...

Thank you, [REDACTED]