

To: Lesley Groff [REDACTED]
From: [REDACTED]
Sent: Wed 12/13/2017 9:41:22 PM
Subject: Re: Print Welcome Letter for [REDACTED] to stay in 8A tomorrow!

Hi! Will do!

On Wed, Dec 13, 2017 at 4:25 PM Lesley Groff <[REDACTED]> wrote:

Hi Juggly ...can you please print and leave this welcome letter for 8A with the doorman for [REDACTED] ? She will arrive tomorrow night around 10pm or so! OK?