

To: Leo [REDACTED]
From: Lesley Groff
Sent: Thur 12/28/2017 2:39:03 PM
Subject: Re: Set up Air Mattress in 10B Today/Extra towels/linens

thanks!

> On Dec 28, 2017, at 9:37 AM, Leo Loking [REDACTED] wrote:

>

> Copy Les..

> Thanks

>

> Sent from my iPhone

>

>> On Dec 28, 2017, at 8:59 AM, Lesley Groff [REDACTED] wrote:

>>

>> Hello Leo...Can you please set up the air mattress in apt 10B today? Please take extra linens, pillows, towels (family of 4 will be staying there) Please set up Air Mattress in the family room (there is enough room, right ?)

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>> We also need the Welcome Letter left with the doorman for : Ashley & Peter Hull . OK on all? :) Lesley

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>> <Welcome to Apartment 10B.docx>

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