

To: Jeffrey Epstein[jeevacation@gmail.com]
From: Lesley Groff
Sent: Tue 1/2/2018 9:03:39 PM
Subject: Meeting Room

The hold on this meeting room at Hyatt in Vancouver expires tonight. Should I ask if we can put a deposit down?

There is no availability for a meeting/hospitality room at the Four Seasons or the Rosewood (where I have hotel suite reservations for you). There is a Hyatt Regency .4 miles away from the Rosewood and the Convention center (about 8-10 min walk). The Hyatt is about .2 miles from the Four Seasons (about a 4 minute walk). The Hyatt has meeting/hospitality space. Please see below and advise if you would like to confirm the room. Katherine is holding for us until Jan. 2:

Per our phone conversation, we have the following meeting room available for these 3 days (April 11-13) with the details and room rental.

Room: Dover room (4th floor), 600 sq. ft.

Set Up: Conference/boardroom for 15 guests

Rental: \$900 per day (with no food and beverage order)

I have tentatively held this room for the 3 days and will follow up with you on Tuesday, January 2 to confirm the details. Could you let me know the group/event name for the booking.

Feel free to contact me for any further questions and assistance.

Have a Happy New Year!

Katherine

Katherine Yip
Event Planning Manager

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Regards,