

**To:** [REDACTED]  
**From:** Natalia Molotkova  
**Sent:** Tue 12/26/2017 3:41:36 PM  
**Subject:** Cancun

Title: American Express ®

Thank you!!! I am glad.

Regards,  
Natalia (Natasha) Molotkova

Centurion Relationship Manager

[REDACTED]  
[REDACTED]

Hours: Mon through Friday 9AM-530PM EST

Welcome back! Yes think they are super happy. I will get more details I'm sure once they are back and will pass along

Sent from my iPhone

On Dec 26, 2017, at 10:30 AM, Natalia Molotkova <[REDACTED]> wrote:

Lesley, I am back, how do they like resort?

Regards,  
Natalia (Natasha) Molotkova

Centurion Relationship Manager

[REDACTED]  
[REDACTED]

Hours: Mon through Friday 9AM-530PM EST

Lovely!!!

Regards,  
Natalia (Natasha) Molotkova

Centurion Relationship Manager

[REDACTED]

[REDACTED]

Hours: Mon through Friday 9AM-530PM EST

Nope!! We should be all good! :) :)

On Dec 21, 2017, at 3:20 PM, Natalia Molotkova  
<[REDACTED]> wrote:

Anything else you have for me before I leave till Wednesday?

Regards,  
Natalia (Natasha) Molotkova

Centurion Relationship Manager

[REDACTED]

[REDACTED]

Hours: Mon through Friday 9AM-530PM EST

ok super! thank you..I will let [REDACTED] know!

On Dec 21, 2017, at 3:14 PM, Natalia Molotkova  
<[REDACTED]> wrote:

<MELIA & OTIUM INTERNATIONAL MEXICO FULL INFO- VOUCHER 2 - [REDACTED]  
[REDACTED]><CANCUN AIRPORT - ARRIVAL AND DEPARTURE  
PROCEDURES.pdf>

They will pay for transfer to the rep at the airport.

Regards,  
Natalia (Natasha) Molotkova

Centurion Relationship Manager

[REDACTED]

[REDACTED]

Hours: Mon through Friday 9AM-530PM EST

Dear Sir/Madam,

Thank your for choosing us, **OTIUM INTERNATIONAL** is in charge of MELIA.COM clients, we will provide assistance during your stay in Melia Hotels in Cancun & Playa del Carmen, we will give you hints and tips on the special things to do and see, flight reconfirmations, plus valuable local knowledge, the aim is to turn a good vacation into a great one! We only appreciate to confirm your pickup time with our representative at your hotel.

Your transfer have been confirmed, Please find attached your transfer vouchers, and you must present these at the moment of your arrival and departure. Also a couple of pictures of our staff and logo, so you can find us at the airport. **OTIUM INTERNATIONAL** personnel will be outside the airport with a hand-held sign with Melia.com logo to identify the passengers; please do not stop and talk with any persons whom attempt to see for your transfers (taxis), and make sure to contact the OTIUM staff.

**Confirming your departure transfer and pickup time** - Our Representatives will arrange an appointment according to the schedule written in the "welcome letter" provided at the airport. We only appreciate to confirm your pickup time with our representative at your hotel.

**Emergency Telephones:**

Operations Department: Cell 24/7: [REDACTED]

Office: [REDACTED] (Monday to Sunday / From 7:00 to 21:00 hrs)

**PLEASE ACKNOWLEDGE RECEIPT OF THIS E-MAIL.**

Kindest Regards,

## PREBOOK EXCURSIONES & ACTIVITIES

OTIUM Exclusive Deals...contact us:

De: Natalia X Molotkova [REDACTED]

Enviado el: jueves, 21 de diciembre de 2017 01:43 p.m.

Para: [REDACTED] @ [REDACTED]

Asunto: RE: Airport transfer

May I please have confirmation today? I am not working tomorrow.

Natalia (Natasha) Molotkova|Relationship Manager

American Express Centurion Servicing

Working hours: 9:00am-5:30pm Monday-Friday



ext [REDACTED]



*Behind every great travel moment is a Journeymaker*

*who helped make it happen. [Journeymakers.com](http://Journeymakers.com)*

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**From:** Natalia X Molotkova  
**Sent:** Thursday, December 21, 2017 1:25 PM  
**To:** [REDACTED]@[REDACTED]<[REDACTED]>  
**Subject:** RE: Airport transfer

Irving, hi, any updates on confirmation?

Natalia (Natasha) Molotkova|Relationship Manager

American Express Centurion Servicing

Working hours: 9:00am-5:30pm Monday-Friday



ext



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**From:** Natalia X Molotkova  
**Sent:** Thursday, December 21, 2017 10:33 AM  
**To:** [REDACTED]>  
**Subject:** RE: Airport transfer

Will you be kind to book the following:

BOOKING REFERENCE:	[REDACTED]
HOTEL:	PARADISUS CANCUN
NAME:	[REDACTED]
# ADULTS:	2
# CHILDREN (AGES):	0
ARRIVAL DATE:	December 23
ARRIVAL AIRLINE:	AA
ARRIVAL FLIGHT:	2492
ARRIVAL TIME:	21:59
DEPARTURE DATE:	January 2
DEPARTURE AIRLINE:	D1
DEPARTURE FLIGHT:	318
DEPARTURE TIME:	8:00

There are [REDACTED] travelling, they are arriving and departing with different flights, but approximately same time, I gave you details for latest flight to arrive on December 23, and earliest to depart on January 3, they will share the car.

Natalia (Natasha) Molotkova|Relationship Manager

American Express Centurion Servicing

Working hours: 9:00am-5:30pm Monday-Friday



[REDACTED] ext [REDACTED]



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**From:** Asistente OPeraciones [REDACTED]  
**Sent:** Thursday, December 21, 2017 10:57 AM  
**To:** Natalia X Molotkova <[REDACTED]>  
**Subject:** RE: Airport transfer

The Price for the round trip transfer is \$80 usd

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**De:** Natalia X Molotkova [REDACTED]@[REDACTED]  
**Enviado el:** jueves, 21 de diciembre de 2017 08:47 a.m.  
**Para:** [REDACTED]@[REDACTED]  
**Asunto:** RE: Airport transfer

I am filling the form, but may I first ask you what is the rate?

Thank you,

Natalia (Natasha) Molotkova|Relationship Manager

American Express Centurion Servicing

Working hours: 9:00am-5:30pm Monday-Friday



ext [REDACTED]



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**From:** Asistente OPeraciones [REDACTED]@ [REDACTED]

**Sent:** Thursday, December 21, 2017 10:45 AM

**To:** Natalia X Molotkova <[REDACTED]>

**Subject:** RE: Airport transfer

Good Day, , we need you to fill out the following form:



BOOKING REFERENCE:	
HOTEL:	
NAME:	
# ADULTS:	
# CHILDREN (AGES):	
ARRIVAL DATE:	
ARRIVAL AIRLINE:	
ARRIVAL FLIGHT:	
ARRIVAL TIME:	
DEPARTURE DATE:	
DEPARTURE AIRLINE:	
DEPARTURE FLIGHT:	
DEPARTURE TIME:	

Kindest Regards,

Irving Uscanga

Reservas Melia.com & ME Cancun

OTIUM INTERNATIONAL MÉXICO

Oficina: [REDACTED] ext. [REDACTED]

De: Natalia X Molotkova [REDACTED]

Enviado el: jueves, 21 de diciembre de 2017 08:38 a.m.

Para: [REDACTED] @ [REDACTED]

Asunto: Airport transfer

Hello, is it still possible to arrange airport transfer for December 23, flights are in the evening? My clients are staying at Paradisus.

Natalia (Natasha) Molotkova|Relationship Manager

American Express Centurion Servicing

Working hours: 9:00am-5:30pm Monday-Friday



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American Express made the following annotations

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