

**To:** Lesley Groff [REDACTED]  
**From:** [REDACTED]  
**Sent:** Thur 2/8/2018 1:04:03 AM  
**Subject:** Re: Itinerary INCL TICKETNO for [REDACTED] 10FEB18 [REDACTED]

Suy! Thank You Lesley!

On Feb 7, 2018, at 7:23 PM, Lesley Groff <[REDACTED]> wrote:

I could not confirm seats for your 2nd leg of outbound trip on Feb. 10! Please, when you check yourselves in (check in on Friday Feb. 9th) get yourselves a seat upon check in ...it is under airport control ;) thanks! All other seats are confirmed....

Begin forwarded message:

**From:** "American Express Travel"  
<[REDACTED]>  
**Subject:** Itinerary INCL TICKETNO for [REDACTED]  
10FEB18 [REDACTED]  
**Date:** February 7, 2018 at 7:13:42 PM EST  
**To:** [REDACTED]

DO NOT REPLY TO THIS EMAIL. This message was sent from a notification only address that cannot accept incoming messages. If you have any questions, please contact Corporate Centurion Travel Service at 1-[REDACTED].

If airline tickets are purchased for this itinerary:

Airline Baggage Fee/Rules may apply and can be accessed by visiting:  
<https://myamextravel.com/baggage>

Your travel arrangements are outlined below in the email. Please refer to the PDF attachment and itinerary for more details regarding your travel arrangements. Your Corporate Centurion Travel Service travel plans have been posted to a secure website. Please click on the link to view your trip details and add link to your bookmarked favorites for easy access in the future:

[View your Trips](#)

Travel Arrangements for [REDACTED]  
[REDACTED]

American Express Travel [REDACTED]  
Record Locator

**E-Ticket Number(s)**

[REDACTED]  
[REDACTED]

Saturday 10 Feb 18

**Other Information**

TOUR RQST SEE G\$

**Flight Information**

Date	10 Feb 2018
Airline	<b>American Airlines</b>
Airline Record Locator	[REDACTED]
Flight/Class	<b>AA 2587 M Economy Class</b>
Origin	New York La Guardia, La Guardia
Destination	Chicago, Chicago O'hare International
Departing	07:30 AM
Arriving	09:21 AM
Departure Terminal	Terminal B
Arrival Terminal	Terminal 3
Estimated Time	2 Hrs 51 Mins
Stops	Non-stop
Seats	17F, 17D
<b>Confirmed</b>	

**Flight Information**

Date	10 Feb 2018
Airline	<b>American Airlines</b>
Operated By	Skywest Airlines As American Eagle
Airline Record Locator	[REDACTED]
Flight/Class	<b>AA 3098 M Economy Class</b>
Origin	Chicago, Chicago O'hare International
Destination	Aspen, Aspen

Departing	10:45 AM
Arriving	12:56 PM
Departure Terminal	Terminal 3
Estimated Time	3 Hrs 11 Mins
Stops	Non-stop
<b>Confirmed</b>	

## Tour Information

---

City	Aspen
Tour Start Date	10 Feb 18
Villas At Snowmass Club	
<b>Confirmed</b>	

Thursday 15 Feb 18

## Flight Information

---

Date	15 Feb 2018
Airline	<b>American Airlines</b>
Operated By	Skywest Airlines As American Eagle
Airline Record Locator	[REDACTED]
Flight/Class	<b>AA 3048 V Economy Class</b>
Origin	Aspen, Aspen
Destination	Dallas, Dallas/Fort Worth International
Departing	12:20 PM
Arriving	03:29 PM
Estimated Time	2 Hrs 9 Mins
Stops	Non-stop
Seats	15B, 15A
<b>Confirmed</b>	

## Flight Information

---

Date	15 Feb 2018
Airline	<b>American Airlines</b>
Airline Record Locator	[REDACTED]
Flight/Class	<b>AA 1170 V Economy Class</b>
Origin	Dallas, Dallas/Fort Worth International
Destination	New York La Guardia, La Guardia
Departing	04:35 PM
Arriving	08:58 PM
Arrival Terminal	Terminal B
Estimated Time	3 Hrs 23 Mins

Stops	Non-stop
Seats	32D, 32F
<b>Confirmed</b>	

#### Entry and Exit Information for Travel

American Express strongly recommends that you periodically review [www.Visacentral.com/amex](http://www.Visacentral.com/amex) for the most up to date and accurate entry/exit requirements for your travel destination. Due to frequent changes, American Express cannot guarantee the accuracy of the information provided and expressly disclaims any liability for any inaccurate or incomplete information contained on that site.

You may receive customer service emails even if you have requested not to receive email marketing offers from American Express. For details about our e-mail practices, please review the American Express Privacy Statement at <http://www.americanexpress.com/privacy>

See attached itinerary PDF or link for full terms and conditions.

PDF itinerary attachment:

If you are unable to view the PDF attachment, ensure you have Adobe Acrobat Reader. Refer to website below to download and install this free software.

<http://www.adobe.com/products/acrobat/readstep.html>

Thank you for choosing American Express Corporate Centurion Travel Service and have a pleasant trip.

Please be advised that certain mandatory hotel-imposed charges, including, but not limited to, daily resort or facility fees, may be applicable to your stay and payable to the hotel operator at check-out from the property. You may wish to inquire with the hotel before your trip regarding the existence and amount of such charges.

**Liability Statement.** American Express Travel Related Services Company, Inc. and its parent, subsidiaries, affiliates and representatives (collectively, "Amex") act as an agent for travel suppliers and you understand and agree that Amex shall not be liable for any loss, injury, expense or damage to persons or property resulting, directly or indirectly, from (1) the acts of omissions of travel suppliers, including but not limited to delays, overbooking's, cancellation of services, cessation of operations, accidents or failures of equipment, or changes in fares, itineraries or schedules; or (2) acts of God, fires, earthquakes, floods, climatic aberrations, acts of governmental authorities, civil unrest, strikes, riots, theft, disease, accidents or failures related to the public internet, telecommunications lines or facilities, or third party technology systems, or any other cause beyond the control of Amex.

**Intermediary Disclosure.** Amex assists you in finding travel suppliers and making

arrangements that meet your individual needs. We consider various factors in identifying travel suppliers to you and recommending specific itineraries. In this role, we are acting as an independent third party and not as a fiduciary. We want you to be aware that certain suppliers pay us commissions as well as incentives for reaching sales targets or other goals, and from time to time may also provide incentives to our travel counselors. Certain suppliers may also provide compensation to us for various marketing and administrative services that we perform for them, such as granting them access to our marketing channels, participating in marketing programs and supporting technology initiatives. In addition, we receive compensation from suppliers when customers use the American Express Card or other American Express products to pay for supplier products and services. From time to time we may enter into other business relationships with suppliers and these arrangements, including levels and types of compensation and incentives we receive, are subject to change. In identifying suppliers and recommending itineraries, we may consider a number of factors, including supplier availability and your preferences. The relationships we have with suppliers may also influence the suppliers we identify and the itineraries we recommend.

California State Seller of Travel Registration Number: 1022318. Washington State Seller of Travel Registration Number: UBI#600469694. Iowa: TA# 669 Registered Iowa Travel Agency.

<[REDACTED]-[REDACTED]>  
<[REDACTED] ItineraryCalendar.ics>