

**To:** Lesley Groff [REDACTED]  
**From:** jeffrey E.  
**Sent:** Thur 2/1/2018 8:10:35 PM  
**Subject:** Re: OK to send ticket to [REDACTED]?

Ok

On Thu, Feb 1, 2018 at 3:03 PM Lesley Groff <[REDACTED]> wrote:

Below ticket purchased for [REDACTED]....OK to send to her?  
\$392.60

Begin forwarded message:

**From:** "American Express Travel" <[REDACTED]>  
**Subject:** Itinerary INCL TICKETNO for [REDACTED] 02FEB18  
**Date:** February 1, 2018 at 2:51:34 PM EST  
**To:** [REDACTED]

DO NOT REPLY TO THIS EMAIL. This message was sent from a notification only address that cannot accept incoming messages. If you have any questions, please contact Corporate Centurion Travel Service at 1-[REDACTED].

If airline tickets are purchased for this itinerary:

Airline Baggage Fee/Rules may apply and can be accessed by visiting:  
<https://myamextravel.com/baggage>

Your travel arrangements are outlined below in the email. Please refer to the PDF attachment and itinerary for more details regarding your travel arrangements. Your Corporate Centurion Travel Service travel plans have been posted to a secure website. Please click on the link to view your trip details and add link to your bookmarked favorites for easy access in the future:

[View your Trips](#)

**American Express Travel** [REDACTED]  
**Record Locator**

**E-Ticket Number(s)**

[REDACTED]

Friday 02 Feb 18

### Flight Information

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Date	02 Feb 2018
Airline	<b>United Airlines</b> [REDACTED]
Airline Record Locator	[REDACTED]
Flight/Class	<b>UA 1538 S Economy Class</b>
Origin	Newark, Newark Liberty International
Destination	West Palm Beach, Palm Beach International
Departing	03:08 PM
Arriving	06:09 PM
Departure Terminal	Terminal C
Estimated Time	3 Hrs 1 Min
Stops	Non-stop
Seats	22C
<b>Confirmed</b>	

Monday 05 Feb 18

### Flight Information

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Date	05 Feb 2018
Airline	<b>United Airlines</b> [REDACTED]
Airline Record Locator	[REDACTED]
Flight/Class	<b>UA 1861 S Economy Class</b>
Origin	West Palm Beach, Palm Beach International
Destination	Newark, Newark Liberty International
Departing	06:00 AM
Arriving	08:48 AM
Arrival Terminal	Terminal C
Estimated Time	2 Hrs 48 Mins
Stops	Non-stop
Seats	24B
<b>Confirmed</b>	

### Entry and Exit Information for Travel

American Express strongly recommends that you periodically review

[www.Visacentral.com/amex](http://www.Visacentral.com/amex) for the most up to date and accurate entry/exit requirements for your travel destination. Due to frequent changes, American Express cannot guarantee the accuracy of the information provided and expressly disclaims any liability for any inaccurate or incomplete information contained on that site.

You may receive customer service emails even if you have requested not to receive email marketing offers from American Express. For details about our e-mail practices, please review the American Express Privacy Statement at <http://www.americanexpress.com/privacy>

See attached itinerary PDF or link for full terms and conditions.

PDF itinerary attachment:

If you are unable to view the PDF attachment, ensure you have Adobe Acrobat Reader. Refer to website below to download and install this free software.

<http://www.adobe.com/products/acrobat/readstep.html>

Thank you for choosing American Express Corporate Centurion Travel Service and have a pleasant trip.

Please be advised that certain mandatory hotel-imposed charges, including, but not limited to, daily resort or facility fees, may be applicable to your stay and payable to the hotel operator at check-out from the property. You may wish to inquire with the hotel before your trip regarding the existence and amount of such charges.

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**Intermediary Disclosure.** Amex assists you in finding travel suppliers and making arrangements that meet your individual needs. We consider various factors in identifying travel suppliers to you and recommending specific itineraries. In this role, we are acting as an independent third party and not as a fiduciary. We want you to be aware that certain suppliers pay us commissions as well as incentives for reaching sales targets or other goals, and from time to time may also provide incentives to our travel counselors. Certain suppliers may also provide compensation to us for various marketing and administrative services that we perform for them, such as granting them

access to our marketing channels, participating in marketing programs and supporting technology initiatives. In addition, we receive compensation from suppliers when customers use the American Express Card or other American Express products to pay for supplier products and services. From time to time we may enter into other business relationships with suppliers and these arrangements, including levels and types of compensation and incentives we receive, are subject to change. In identifying suppliers and recommending itineraries, we may consider a number of factors, including supplier availability and your preferences. The relationships we have with suppliers may also influence the suppliers we identify and the itineraries we recommend.

California State Seller of Travel Registration Number: 1022318. Washington State Seller of Travel Registration Number: UBI#600469694. Iowa: TA# 669 Registered Iowa Travel Agency.

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please note

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