

**To:** Lesley Groff [REDACTED]  
**From:** Grand Palace Hotel reservations  
**Sent:** Wed 3/28/2018 2:03:22 PM  
**Subject:** RE: Credit Card Authorization Form for [REDACTED]: April 3-6, 2018 ([REDACTED])

Dear Lesley,

Thank you, perfect :)

If something, you can send it tomorrow as well.

If there are some questions or requests, please do not hesitate to contact us anytime!

Yours sincerely,

LAURA ŠULCE  
Reservations Agent

Grand Palace Hotel  
Pils Street, 12, Riga, Latvia

T (+ [REDACTED]  
[REDACTED]  
grandpalaceriga.com  
schlossle-hotels.com

Grand Palace Hotel, Riga, Latvia, a member of The Leading Hotels of the World and Virtuoso Part of Schlossle Hotel Group - A collection of exceptional luxury hotels

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-----Original Message-----

From: Lesley Groff [mailto:[REDACTED]]  
Sent: Wednesday, March 28, 2018 5:02 PM  
To: Grand Palace Hotel reservations  
Subject: Re: Credit Card Authorization Form for [REDACTED]: April 3-6, 2018 ([REDACTED])

Ok. Will do this today

Sent from my iPhone

> On Mar 28, 2018, at 9:37 AM, Grand Palace Hotel reservations  
<[REDACTED]> wrote:  
>  
> Dear Lesley,  
>  
> Please send new authorization form with new dates.  
>  
> Thank you!  
>  
> If there are some questions or requests, please do not hesitate to contact us  
anytime!  
>  
> Yours sincerely,

>  
> LAURA ŠULCE  
> Reservations Agent  
>  
> Grand Palace Hotel  
> Pils Street, 12, Riga, Latvia  
>  
> T (+ [REDACTED]  
> [REDACTED]  
> grandpalaceriga.com  
> schlossle-hotels.com  
>  
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>  
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>  
>  
> -----Original Message-----  
> From: Lesley Groff [mailto: [REDACTED]]  
> Sent: Wednesday, March 28, 2018 4:18 PM  
> To: Grand Palace Hotel reservations  
> Cc: Amex Centurian Travel  
> Subject: Re: Credit Card Authorization Form for [REDACTED]: April  
> 3-6, 2018 ([REDACTED])  
>  
> My Centurian Amex representative will change the reservations this morning. Do  
I need to fill out another form or can this email be confirmation to change the  
payment to the new hotel stay dates?  
>  
> Sent from my iPhone  
>  
>> On Mar 28, 2018, at 9:13 AM, Grand Palace Hotel reservations  
<[REDACTED]> wrote:  
>>  
>> Dear Lesley,  
>>  
>> Thank you very much for your e - mail.  
>>  
>> We would like to inform that it is possible to change the dates of your  
client's stay.  
>>  
>> You should modify the reservation the same place where you booked originally.  
Meanwhile, the reservation remains the same.  
>>  
>> Looking forward to hearing from you.  
>>  
>> Yours sincerely,  
>>  
>> LAURA ŠULCE  
>> Reservations Agent  
>>  
>> Grand Palace Hotel  
>> Pils Street, 12, Riga, Latvia  
>>  
>> T (+ [REDACTED]  
>> [REDACTED]

>> grandpalaceriga.com  
>> schlossle-hotels.com  
>>  
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>> the World and Virtuoso Part of Schlossle Hotel Group - A collection  
>> of exceptional luxury hotels  
>>  
>>  
>> We are on FACEBOOK!  
>> Click here for details.  
>>  
>> -----Original Message-----  
>> From: Lesley Groff [mailto: [REDACTED]]  
>> Sent: Wednesday, March 28, 2018 2:31 PM  
>> To: Grand Palace Hotel reservations  
>> Cc: [REDACTED]  
>> Subject: Re: Credit Card Authorization Form for [REDACTED]: April  
>> 3-6, 2018 ([REDACTED])  
>>  
>> Hello Laura. Our guest, [REDACTED], needs to shift her dates of stay with  
you to April 5-10, 2018. Please may we make this change with your hotel and pay  
for these dates of travel instead?  
>>  
>> Lesley  
>> Assistant to Jeffrey Epstein  
>>  
>>> On Mar 16, 2018, at 10:27 AM, Grand Palace Hotel reservations  
<[REDACTED]> wrote:  
>>>  
>>> Dear Lesley,  
>>>  
>>> Thank you very much for your prompt reply.  
>>>  
>>> The information has been received well.  
>>>  
>>> The pre-payment will be done 1 day prior to arrival (on 02.04.) as per  
cancellation policy. After that we will send you the invoice of the payment made.  
>>>  
>>> If there are some questions or requests, please do not hesitate to contact us  
anytime!  
>>>  
>>> Yours sincerely,  
>>>  
>>> LAURA ŠULCE  
>>> Reservations Agent  
>>>  
>>> Grand Palace Hotel  
>>> Pils Street, 12, Riga, Latvia  
>>>  
>>> T (+[REDACTED])  
>>> [REDACTED]  
>>> grandpalaceriga.com  
>>> schlossle-hotels.com  
>>>  
>>> Grand Palace Hotel, Riga, Latvia, a member of The Leading Hotels of  
the World and Virtuoso Part of Schlossle Hotel Group - A collection  
of exceptional luxury hotels  
>>>  
>>>  
>>> We are on FACEBOOK!

>>> Click here for details.  
>>>  
>>> -----Original Message-----  
>>> From: Lesley Groff [mailto: [REDACTED]]  
>>> Sent: Friday, March 16, 2018 4:03 PM  
>>> To: info@grandpalaceriga.com  
>>> Cc: Bella Klein  
>>> Subject: Credit Card Authorization Form for [REDACTED]: April 3-6,  
>>> 2018 ([REDACTED])  
>>>  
>>> Please confirm receipt of this credit card authorization form! thank  
>>> you, Lesley  
>>>  
>>