

**To:** [REDACTED]  
**From:** [REDACTED]  
**Sent:** Fri 4/6/2018 1:46:57 PM  
**Subject:** Re: [REDACTED] to answer phones next week!

I am working on an email with instructions for you RE the [REDACTED]. Yes we can speak as well today. You should take your own notes as well. I'll call you at 11:30am (does that work for you)?!

Sent from my iPhone

On Apr 6, 2018, at 9:41 AM, [REDACTED] <[REDACTED]> wrote:

Okay!

Could send me a reminder of how to use the [REDACTED] please?  
Or I could give you a call? What time is better for you?

On Fri, Apr 6, 2018 at 9:31 AM [REDACTED] <[REDACTED]> wrote:

Yes Monday for sure. He is not arriving until Monday. I don't know what time yet. I usually arrive 9am and leave 5pm. But he may tell you Differently. He will let you know I'm sure.

Sent from my iPhone

On Apr 6, 2018, at 9:14 AM, [REDACTED] <[REDACTED]> wrote:

Hi;)

Do you have any ide what day I should start? Monday?  
He didn't specify..

----- Forwarded message -----

From: [REDACTED] <[REDACTED]>  
Date: Fri, Apr 6, 2018 at 8:44 AM  
Subject: Fwd: [REDACTED] to answer phones next week!  
To: [REDACTED] <[REDACTED]>, Bebe Avdiu  
[REDACTED]

Bebe is available to help you if you need it!! :)

Begin forwarded message:

**From:** Bebe <[REDACTED]>

**Subject: Re: [REDACTED] to answer phones next week!**

**Date: April 6, 2018 at 7:59:56 AM EDT**

**To: [REDACTED] <[REDACTED]**

Oh ok! That's awesome :)

I'm here if she's has any questions. She can always reach out

Sent from my iPhone

On Apr 5, 2018, at 7:48 PM, [REDACTED]

<[REDACTED]> wrote:

Hi Bebe....Jeffrey has asked [REDACTED] to answer the phones next week....I think he wants her to learn the ropes!!! I will still reference you to receive emails however...

Thank you!!! :)