

To: Amex Centurian Travel [REDACTED]
From: [REDACTED]
Sent: Fri 5/11/2018 5:29:55 PM
Subject: Re: Trip for [REDACTED]-Italy

HOLD ON THIS!! Dates may change a tad and I dont want you doing extra work!

On May 11, 2018, at 12:10 PM, Natalia Molotkova

<[REDACTED]> wrote:

OK, on it.

Regards,

Natalia (Natasha) Molotkova
Centurion Relationship Manager
[REDACTED]

Hours: Mon through Friday 9AM-530PM EST

Hi Natasha...we need to organize air fare, rental cars and hotel stays for [REDACTED]...

-**May 22** flight for [REDACTED] from Paris to Bologna (flight should arrive around same time as [REDACTED] in afternoon)
-**May 22** flight for [REDACTED] from Rostov to Bologna (flight should arrive around same time as [REDACTED] in afternoon)

-**May 22** Check in to a Hotel in Bologna (1 room to share. Should be 3/4 star, Under [REDACTED] s name she will go)

-**May 23** Check out of Hotel in Bologna

-**May 22** Rent Car in Bologna ([REDACTED] will be driver. She is over 25 and has her own Credit Card)

-**May 23** Drive to Florence and drop off Car in Florence

(I will get them an Airbnb for Florence May 23-26...they then go to Tuscany for a cooking class I will sign them up for)

-**June 2** Rent Car in Florence and Drive to Milan

-**June 3** Drop Car off in Milan

-**June 2-5** Reserve the Hotel II Duca in Milan (2 rooms. [REDACTED] will use her Credit Card, but we must reserve 2 rooms)

-**June 5** flight from Milan to Paris for both [REDACTED] (afternoon flight please)

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