

To: Amex Centurian Travel [REDACTED]
Cc: Bella Klein [REDACTED]
From: Lesley Groff
Sent: Wed 6/13/2018 11:52:43 AM
Subject: Trip for [REDACTED] TOMORROW June 14!

Morning! Tomorrow, June 14, Thursday, We need fly [REDACTED] from PDL (Ponta Delgado) through LIS (Lisbonne) and on to Paris:

-Depart PDL 7:30am arrive LIS at 10:40am. Depart LIS at 12:05pm arrive CDG at 15:35

-Then on Friday June 15 [REDACTED] fly from CDG at 13:20 to Milan (Malpensa) arriving 14:50

-Rent Car for June 15, 16 (pick up car and return car from the Milan airport) (reserve under [REDACTED] me. She will pay with her own CC)

-Stay at Il Duca hotel for 2 nights June 15, 16 (reserve under [REDACTED] name. She will pay with her own CC)

-June 17 check out of hotel

-June 17 fly from Milan to NY, direct, coach. Please book a return for a week or so later (whatever is cheapest-does not matter. She wants for customs reasons only)

For [REDACTED] she is to fly June 14 from PDL at 7:30am arrive LIS at 10:40am. Depart LIS 12:35pm arrive Milan at 4:10pm (Azores Air to Tap Portugal)

- Stay at Il Duca hotel June 14-17 (reserve under [REDACTED] name. She will pay with her own CC)

-June 17 check out of hotel

-June 17 fly from Milan to NY, direct, coach with [REDACTED] did not request a return but you can add return if it makes ticket less expensive and keeps the tickets the same for both girls)

[REDACTED] included you on this mail so you see we will have more reimbursement wires to do shortly...

THANK YOU!! Lesley