

To: Bella Klein[REDACTED]; Rich Kahn[REDACTED]
From: Lesley Groff
Sent: Thur 6/21/2018 3:31:44 PM
Subject: Gratitude America 'stationary'?

Hi Rich and Bella...Jeffrey is asking me to write a recommendation for [REDACTED] on "Gratitude America" stationary...do we have any thing with a logo you can email to me? Or do I simply type it at the top of a document myself? I would need to know the address and phone number used for this company...thanks!

Begin forwarded message:

From: "jeffrey E." <jeevacation@gmail.com>
Subject: Re:
Date: June 21, 2018 at 11:24:51 AM EDT
To: Lesley Groff [REDACTED]

its a sschool recommendation do it from gratitude america, how resposble , etc.

On Thu, Jun 21, 2018 at 5:06 PM, Lesley Groff <[REDACTED]> wrote:

Happy to help...personal recommendation for a job..?...

Dear Mr./Mrs. _____,

I am writing on behalf of [REDACTED] regarding the position of _____. I have known and worked beside [REDACTED] for over [REDACTED] years. During this time I have been able to get to know [REDACTED] quite well and can thoroughly vouch for her character and abilities.

[REDACTED] is a pure pleasure to work with. She has a positive attitude and makes each day more enjoyable. [REDACTED] is willing to put in the extra time and hours it takes to be sure any project or task she is given is accomplished with the upmost perfection....

Etc....

On Jun 21, 2018, at 9:27 AM, jeffrey E. <jeevacation@gmail.com> wrote:

les , write a letter of recoommearion for [REDACTED] [REDACTED] on grattiude america
startionary , tlak to me

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please note

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JEE

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