

To: Rich Kahn
Cc: Bella Klein
From: Lesley Groff
Sent: Thur 6/21/2018 4:00:22 PM
Subject: Re: Gratitude America 'stationary'?

ok thanks .
will print it up myself with below address..!

On Jun 21, 2018, at 11:59 AM, Richard Kahn <[REDACTED]>
wrote:

no logo
i would use 6100 red hook address and phone
thanks

Richard Kahn
HBRK Associates Inc.
575 Lexington Avenue 4th Floor
New York, NY 10022
tel [REDACTED]
fax [REDACTED]
cell [REDACTED]

On Jun 21, 2018, at 11:31 AM, Lesley Groff <[REDACTED]>
wrote:

Hi Rich and Bella...Jeffrey is asking me to write a recommendation for [REDACTED] on
"Gratitude America" stationary...do we have any thing with a logo
you can email to me? Or do I simply type it at the top of a document
myself? I would need to know the address and phone number used
for this company...thanks!

Begin forwarded message:

From: "jeffrey E." <jeevacation@gmail.com>
Subject: Re:
Date: June 21, 2018 at 11:24:51 AM EDT

To: Lesley Groff <[REDACTED]>

its a sschool recommendation do it from gratitude america, how resposble , etc.

On Thu, Jun 21, 2018 at 5:06 PM, Lesley Groff <[REDACTED]> wrote:

Happy to help...personal recommendation for a job.?...

Dear Mr./Mrs. _____,

I am writing on behalf of [REDACTED] regarding the position of _____. I have known and worked beside [REDACTED] for over 2 years. During this time I have been able to get to know [REDACTED] quite well and can thoroughly vouch for her character and abilities.

[REDACTED] is a pure pleasure to work with. She has a positive attitude and makes each day more enjoyable. [REDACTED] is willing to put in the extra time and hours it takes to be sure any project or task she is given is accomplished with the upmost perfection....

Etc....

On Jun 21, 2018, at 9:27 AM, jeffrey E. <jeevacation@gmail.com> wrote:

les , write a letter of recoommeation for [REDACTED] on grattiude america startionary , tlak to me

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please note

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