

**To:** Amex Centurian Travel [REDACTED]  
**From:** Lesley Groff  
**Sent:** Thur 6/7/2018 6:59:07 PM  
**Subject:** Re: Itinerary for [REDACTED]

Please issue below tickets for [REDACTED] and [REDACTED] Great on biz!

On Jun 7, 2018, at 2:46 PM, [REDACTED]  
[REDACTED] wrote:

Business class was cheaper than coach.

Your response is required to complete this reservation. Prices and availability are subject to change.

- Total air reservation, including taxes and fees: \$461.80.
- Ticket is non-refundable after departure.
- Ticket is refundable if cancelled prior to departure, cancellation penalty of EUR60.00 will apply; changes are EUR75.00 change fee.

[REDACTED]  
Departing: Porto Intl Airport, (OPO) at 1.20pm  
Arriving: Joo Paulo II Airport, Ponta Delgada (PDL) at 2.45pm

Please reply to this email and provide your authorization to proceed.

Regards,

[REDACTED]  
Centurion Relationship Manager  
[REDACTED]

Hours: Mon through Friday 9AM-530PM EST

Please ISSUE these tickets for [REDACTED] and [REDACTED]! thanks

Begin forwarded message:

**From:** "American Express Travel" <itinerary@myamextravel.com>  
**Subject:** Itinerary for [REDACTED]  
**Date:** June 7, 2018 at 12:01:09 PM EDT  
**To:** [REDACTED]

DO NOT REPLY TO THIS EMAIL. This message was sent from a notification only address that cannot accept replies. If you have any questions, please contact Centurion Travel Service at 1-877-877-0987.

If airline tickets are purchased for this itinerary:

Airline Baggage Fee/Rules may apply and can be accessed by visiting:

<https://myamextravel.com/baggage>

Your travel arrangements are outlined below in the email. Please refer to the PDF attachment and itinerary for details of your travel arrangements. Your Centurion Travel Service travel plans have been posted to a secure website. Click the link to view your trip details and add link to your bookmarked favorites for easy access in the future:

**View your Trips**

Travel Arrangements for

[REDACTED]

**American Express Travel A [REDACTED]  
Record Locator**

This itinerary is a reservation only. This reservation will not be ticketed or price guaranteed until ticketing authorized by American Express. Please contact your travel office by 8:55 AM on June 08, or this entire reservation will automatically cancel.

**Sunday 10 Jun 18**

**Other Information**

CITIZENS OF RUSSIAN FEDERATION MUST CARRY A VALID PASSPORT

**Other Information**

CITIZENS OF FRANCE MUST CARRY A VALID PASSPORT

**Other Information**

A VISA IS REQUIRED FOR ENTRY INTO PORTUGAL

**Flight Information**



Confirmed

Entry and Exit Information for Travel

American Express strongly recommends that you periodically review [www.Visacentral.com/amex](http://www.Visacentral.com/amex) for the most current entry/exit requirements for your travel destination. Due to frequent changes, American Express cannot guarantee the accuracy of this information.

information provided and expressly disclaims any liability for any inaccurate or incomplete information contained

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See attached itinerary PDF or link for full terms and conditions.

PDF itinerary attachment:

If you are unable to view the PDF attachment, ensure you have Adobe Acrobat Reader. Refer to website below for more information on Adobe software.

<http://www.adobe.com/products/acrobat/readstep.html>

Thank you for choosing American Express Centurion Travel Service and have a pleasant trip.

Please be advised that certain mandatory hotel-imposed charges, including, but not limited to, daily resort or destination fees, are assessed to your stay and payable to the hotel operator at check-out from the property. You may wish to inquire with the hotel operator regarding the existence and amount of such charges.

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**Intermediary Disclosure.** Amex assists you in finding travel suppliers and making arrangements that meet your needs based on various factors in identifying travel suppliers to you and recommending specific itineraries. In this role, we act as an agent for the party and not as a fiduciary. We want you to be aware that certain suppliers pay us commissions as well as incentives to meet our targets or other goals, and from time to time may also provide incentives to our travel counselors. Certain suppliers also provide compensation to us for various marketing and administrative services that we perform for them, such as generating leads through various channels, participating in marketing programs and supporting technology initiatives. In addition, we receive commissions from customers who use the American Express Card or other American Express products to pay for supplier products or services. We may enter into other business relationships with suppliers and these arrangements, including levels and amounts of commissions and incentives we receive, are subject to change. In identifying suppliers and recommending itineraries, we may consider factors including supplier availability and your preferences. The relationships we have with suppliers may also influence the itineraries we recommend.

[REDACTED] Registration

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