

**To:** [REDACTED]  
**From:** Lesley Groff  
**Sent:** Thur 7/12/2018 5:26:51 PM  
**Subject:** next steps...

send your resume along with a short and to the point email ...something along the lines of:

I Greatly appreciate [REDACTED] and her introduction to you...sending my resume and look very forward to meeting with you at your earliest convenience to discuss possibilities.