

**To:** Rich Kahn [REDACTED]  
**Cc:** Bella Kleir [REDACTED]  
**From:** [REDACTED]  
**Sent:** Mon 7/30/2018 3:28:58 PM  
**Subject:** Re: Your InterCall Conferencing Account Information

thanks Rich...looks like all the conference call details remain the same. I assume you just wanted me to know we renewed our account with InterCall...

On Jul 23, 2018, at 11:20 AM, Richard Kahn [REDACTED] wrote:

Richard Kahn  
HBRK Associates Inc.  
575 Lexington Avenue 4th Floor  
New York, NY 10022  
[REDACTED]

Begin forwarded message:

**From:** [conferencing@intercall.com](mailto:conferencing@intercall.com)  
**Subject:** Your InterCall Conferencing Account Information  
**Date:** July 21, 2018 at 4:04:16 PM EDT  
**To:** [REDACTED]

## Your Account Information

Richard Kahn2,

We're glad your company has chosen InterCall! This email has everything you need to get started with your InterCall services. The details listed below indicate the preferences that are currently set on your profile.

### Your Unified Meeting® Account Information

Unified Meeting User login: 4702629462

**Get started:**

1. To install Unified Meeting, click the **Get Started** button.

Unified Meeting password: M9200F5s

**Additional resources:**

Visit our [website](#) for more information, such as user guides, training, print your personal electronic wallet card and get technical support.

2. Follow the on-screen instructions. Enter your information when prompted.

3. Once installed, schedule a meeting using the software or start an instant meeting by clicking the icon in the system tray.

## Your Reservationless-Plus® Account Information

Toll-free dial-in number (U.S. and Canada):

[REDACTED]

International dial-in number:

[REDACTED]

Conference code:

[REDACTED]

Leader PIN:

[REDACTED]

**Dial-in Numbers for International Participants**

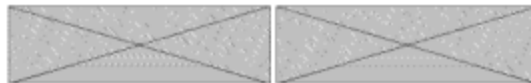
Have people joining from outside the country? View a complete list of [dial-in numbers](#).

**Additional resources:**

Go to <http://www.meetingconnect.net/rphelp> for more information, including a user guide and a list of phone commands.

**Connect on the Go with MobileMeet**

Download our FREE mobile app, [MobileMeet](#), so you can take your meetings on the go!



**Get started:**

1. Provide participants the date and time of the meeting, the toll-free number and your conference code.

2. At the specified time, dial your Reservationless-Plus toll-free number, then enter your conference code.

3. When prompted, press \*, then enter your PIN followed by #.

4. Your participants join the conference by dialing the toll-free number and entering the conference code.

**Helpful Keypad Commands:**

\*0 Operator assistance – conference

00 Operator assistance – individual

\*1 Dial-out to a participant – leader

\*2 Begin/end conference record – leader

\*3 Change entry/exit method (record to silence) – leader only

\*4 Private roll call

\*5/#5 Mute/unmute all participant lines

\*6/#6 Mute/unmute your own line

\*7/#7 Lock/unlock conference (including

\*8 Allow/disallow conference continuation

\*9 Start/join sub-conferencing

11 Third-party conference start – by caller or call as leader

\*51/#51 Lecture mode on/off – leader only

#99 Disconnect all lines except leader

\*# Participant count

\*\* List available keypad commands

## Customer Service Information

**General Information**

Owner name: Richard Kahn2

Company name: American Institute of Certified Public Accountants

Owner number: 9248622

Web PIN: 7410

Customer service: (800) 896-1204

**Your InterCall Online Account Information**

Schedule and manage your meetings, update contact information and more with InterCall Online.

To gain access, click the link below and finish setting up your account.

**InterCall Online:** [Create New Username and Password](#)

**Make scheduling  
meetings easier**

Download Outlook® Plug-in »

**Join meetings  
while on the road**

Download a Mobile App »

**Have qu  
Chat with a r**

Available M  
8AM - 7P

We look forward to serving your conference communication needs.

To update your account information or for technical support, call the customer service department at the number listed above.