

To: Leo [REDACTED]
Cc: [REDACTED]
From: Lesley Groff
Sent: Tue 7/31/2018 5:28:54 PM
Subject: Exterminator TOMORROW. Wed. Aug 1!

The exterminator will be at 301 TOMORROW Aug 1!

Leo, can you please meet the exterminator in the lobby of 301 at 11am and go around with him to all the guest apartments (we currently have NO guests) as well as [REDACTED] and [REDACTED]' apartments.

[REDACTED] wants her apartment exterminated as well...but check in with me before going to make sure her alarm is off!

Please DO NOT exterminate: Karyna, [REDACTED] and [REDACTED] apartments.

Please confirm receipt! thanks Lesley