

**To:** [REDACTED]  
**From:** Natalia Molotkova  
**Sent:** Fri 7/20/2018 6:50:33 PM  
**Subject:** CHANGE Return date for [REDACTED] Munich-Moscow! EXTEND Munich Hotel to 27th [REDACTED]

Title: American Express ®

Sorry, need you OK one more time (I cancelled Holiday Inn, cancellation number is 52106980 ): Your response is required to complete this reservation. Prices and availability are subject to change.

- Estimated total for hotel reservation: EUR626.00. Daily resort and additional fees may apply. Cancellation policy - by 6pm local hotel time day of arrival.

Please reply to this email and provide your authorization to proceed.

Regards,  
Natalia (Natasha) Molotkova

Centurion Relationship Manager

[natalia.molotkova@centurion.com](mailto:natalia.molotkova@centurion.com)

(877) 877-0987

Hours: Mon through Friday 9AM-530PM EST

Please book Leonardo. [REDACTED], [REDACTED], [REDACTED]

Sent from my iPhone

On Jul 20, 2018, at 2:19 PM, Natalia Molotkova <[natalia.molotkova@centurion.com](mailto:natalia.molotkova@centurion.com)> wrote:

LEONARDO BOUTIQUE HOTEL MUNICH  
AMALIENSTRASSE 25  
MUNICH DE 80333

** 129.00	EFF 23JUL - 24JUL
189.00	EFF 24JUL - 25JUL
169.00	EFF 25JUL - 26JUL
149.00	EFF 26JUL - 27JUL

APPROX. TOTAL PRICE 636.00 EUR

INCLUDES TAXES AND SURCHARGES

THE LOVELACE

KARDINAL-FAULHABER-STRASSE 1

MUNICH DE 80333

I can't book it in my system, only on hotel website.

<http://thelovelace.com/#>

BAYERISCHER HOF

PROMENADEPLATZ 2-6

MUNICH DE 80333  
DLX DBL ROOM/KING SIZE BED - 495.00EUR plus tax, 5\*

Premium Wohnung Universität - not showing in my system. I think it is just the area in Munich.  
Regards,  
Natalia (Natasha) Molotkova

Centurion Relationship Manager

[natalia.molotkova@centurion.com](mailto:natalia.molotkova@centurion.com)

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Thanks. I get info in drips and drabs. I wish it could all be sorted out before telling me to confirm things!! Oh well. Thx.

Sent from my iPhone

On Jul 20, 2018, at 2:05 PM, Natalia Molotkova <natalia.molotkova@centurion.com> wrote:

Checking rates there. Do not be sorry, you are doing your work.

Best regards,

Regards,  
Natalia (Natasha) Molotkova

Centurion Relationship Manager

[natalia.molotkova@centurion.com](mailto:natalia.molotkova@centurion.com)

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Well, now I'm being told [REDACTED] needs to stay near the embassy. She has suggested the below hotels.

There are Leonardo Boutique Hotel, The Lovelace, Bayerischer Hof, Premium Wohnung Universität available for this period.

So sorry ! Can we check these for her (I like to keep you busy!)

Sent from my iPhone

On Jul 20, 2018, at 12:29 PM, Natalia Molotkova <natalia.molotkova@centurion.com> wrote:

Great. Thank you!!!!

Sent from my iPhone

On Jul 20, 2018, at 12:29 PM, Natalia Molotkova <[natalia.molotkova@centurion.com](mailto:natalia.molotkova@centurion.com)> wrote:

[REDACTED] she can check in now.

I called hotel, reservations were already closed, tomorrow morning. I asked my team mate, Kathy, who works tomorrow, to obtain the form and email to you.

Regards,  
Natalia (Natasha) Molotkova

Centurion Relationship Manager

[natalia.molotkova@centurion.com](mailto:natalia.molotkova@centurion.com)

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Getting authorization form.

Regards,  
Natalia (Natasha) Molotkova

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Hours: Mon through Friday 9AM-530PM EST

Please reserve the hotel below for [REDACTED] Thanks

Sent from my iPhone

On Jul 20, 2018, at 11:51 AM, Natalia Molotkova <[natalia.molotkova@centurion.com](mailto:natalia.molotkova@centurion.com)> wrote:

Your response is required to complete this reservation. Prices and availability are subject to change.

- Estimated total for hotel reservation: EUR591.00. Daily resort and additional fees may apply. Cancellation is 24 hours.

Please reply to this email and provide your authorization to proceed.

Regards,  
Natalia (Natasha) Molotkova

Centurion Relationship Manager

[natalia.molotkova@centurion.com](mailto:natalia.molotkova@centurion.com)

(877) 877-0987

Hours: Mon through Friday 9AM-530PM EST

Please reserve the holiday Inn Munich South for \$591 EUR total. Thanks

Sent from my iPhone

On Jul 20, 2018, at 11:31 AM, Natalia Molotkova <[natalia.molotkova@centurion.com](mailto:natalia.molotkova@centurion.com)> wrote:

Hotel we booked, is sold out for extra nights. May be there is a certain area of Munich she has to be?

I can offer

HOLIDAY INN CITY EAST  
NEUMARKTER STRASSE 85A  
MUNICH DE 81673

\*\* 135.00                   EFF 23JUL - 24JUL  
209.00                   EFF 24JUL - 26JUL  
159.00                   EFF 26JUL - 27JUL

APPROX. TOTAL PRICE 712.00 EUR  
INCLUDES TAX

STANDARD ROOM ENJOY YOUR STAY IN A STANDARD ROOM.

HOLIDAY INN MUNICH SOUTH  
KISTLERHOFSTRASSE 142  
MUNICH DE 81379

\*\* 149.00                   EFF 23JUL - 24JUL  
159.00                   EFF 24JUL - 25JUL  
154.00                   EFF 25JUL - 26JUL  
129.00                   EFF 26JUL - 27JUL

APPROX. TOTAL PRICE 591.00 EUR  
INCLUDES TAX

HILTON MUNICH CITY  
ROSENHEIMER STRASSE 15  
MUNICH DE 81667  
KING GUEST ROOM - 359.00EUR  
TOP CCL CONRAD DE VILLE MUNICH  
SCHILLERSTRASSE 10  
MUNICH DE 80336

Within cancellation policy - 7 days

\*\* 156.60                   EFF 23JUL - 24JUL  
174.60                   EFF 24JUL - 25JUL  
161.10                   EFF 25JUL - 26JUL  
138.60                   EFF 26JUL - 27JUL

APPROX. TOTAL PRICE 630.90 EUR

INCLUDES TAXES AND SURCHARGES

JUNIOR SUITE FIRST CLASS

Regards,  
Natalia (Natasha) Molotkova

Centurion Relationship Manager

[natalia.molotkova@centurion.com](mailto:natalia.molotkova@centurion.com)

(877) 877-0987

Hours: Mon through Friday 9AM-530PM EST

Ok. I emailed her to keep out of it. Thanks

Sent from my iPhone

On Jul 20, 2018, at 10:36 AM, Natalia Molotkova <[natalia.molotkova@centurion.com](mailto:natalia.molotkova@centurion.com)> wrote:

Ask her do not do anything to the record, not yet. I am still waiting for Aeroflot to uncheck her, they only do it via email.

Regards,  
Natalia (Natasha) Molotkova

Centurion Relationship Manager

[natalia.molotkova@centurion.com](mailto:natalia.molotkova@centurion.com)

(877) 877-0987

Hours: Mon through Friday 9AM-530PM EST

Ok. I will let her know.

Sent from my iPhone

On Jul 20, 2018, at 10:29 AM, Natalia Molotkova <[natalia.molotkova@centurion.com](mailto:natalia.molotkova@centurion.com)> wrote:

She checked in, I need to check her out to exchange ticket.

Regards,  
Natalia (Natasha) Molotkova

Centurion Relationship Manager

[natalia.molotkova@centurion.com](mailto:natalia.molotkova@centurion.com)

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Hours: Mon through Friday 9AM-530PM EST

Please issue below ticket for [REDACTED]

Sent from my iPhone

On Jul 20, 2018, at 9:43 AM, Natalia Molotkova <[natalia.molotkova@centurion.com](mailto:natalia.molotkova@centurion.com)> wrote:

Your response is required to complete this reservation. Prices and availability are subject to change.

- Total air reservation, including taxes and fees: \$304.00 (add collect).
- Ticket is ~~non-refundable~~, EUR35.00 change penalty applies plus difference in fare
- **Sat 21 Jul - Aeroflot 2462 - Economy - 3h 55m**

Departing: Moscow Sheremetyevo Airport, (SVO) at 11.45am

Arriving: Paris Charles de Gaulle Airport, (CDG) at 2.40pm

- **Fri 27 Jul - Aeroflot 2327 - Business - 2h 55m**

Departing: Munich Airport, (MUC) at 5.35pm

Arriving: Moscow Sheremetyevo Airport, (SVO) at 9.30pm

Please reply to this email and provide your authorization to proceed.

Regards,  
Natalia (Natasha) Molotkova

Centurion Relationship Manager

[natalia.molotkova@centurion.com](mailto:natalia.molotkova@centurion.com)

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Pricing 5:35 PM.

Regards,  
Natalia (Natasha) Molotkova

Centurion Relationship Manager

[natalia.molotkova@centurion.com](mailto:natalia.molotkova@centurion.com)

(877) 877-0987

Hours: Mon through Friday 9AM-530PM EST

ok

On Jul 20, 2018, at 9:27 AM, Natalia Molotkova <[natalia.molotkova@centurion.com](mailto:natalia.molotkova@centurion.com)> wrote:

5:35pm please

On Jul 20, 2018, at 9:23 AM, Natalia Molotkova <[natalia.molotkova@centurion.com](mailto:natalia.molotkova@centurion.com)> wrote:

I am afraid hotel is sold out July 25-27, let me double check with them, if sold out indeed, will find another one.

Regards,  
Natalia (Natasha) Molotkova

Centurion Relationship Manager

[natalia.molotkova@centurion.com](mailto:natalia.molotkova@centurion.com)

(877) 877-0987

Hours: Mon through Friday 9AM-530PM EST

What time she wants to travel on July 27th:

SU 2321 MUC SVO 1010A 215P  
SU 2323 MUC SVO 1245P 440P  
SU 2327 MUC SVO 535P 930P

Regards,  
Natalia (Natasha) Molotkova

Centurion Relationship Manager

[natalia.molotkova@centurion.com](mailto:natalia.molotkova@centurion.com)

(877) 877-0987

Hours: Mon through Friday 9AM-530PM EST

On it.

Regards,  
Natalia (Natasha) Molotkova

Centurion Relationship Manager

[natalia.molotkova@centurion.com](mailto:natalia.molotkova@centurion.com)

(877) 877-0987

Hours: Mon through Friday 9AM-530PM EST

We must change the return date for [REDACTED] from Munich to Moscow to July 27th! She is dealing with PP# XXXXXXXXXX and won't have it back by the 25th...this means we must also extend the hotel stay to check out on 27th (the late flight is fine if available). Once again...Sorry!! Record locator for the hotel stay is [REDACTED]. Follow up on the credit card form too please! Thanks so much...[REDACTED]

Begin forwarded message:

From: [REDACTED]

Date: July 19, 2018 at 8:31:47 PM EDT

To: [REDACTED]

Hello, Dear [REDACTED]

I need to wait passport about 2 work days if the visa will be approved in Munich. I can't go without my passport.

So, to go back from Munich I should go 27 of July, not 25 of July.

Thank you!

19 июля 2018 г., в 23:31,

[REDACTED] написал(а):

[REDACTED]. Here is your ticket to go to Paris tomorrow, July 21st, as well as go from Munich to back to Moscow on 25th. Your ticket to Munich on July 23rd will come in a separate email. Please confirm receipt. Thanks, Lesley

Begin forwarded message:

**From:** "American Express Travel"

<[itinerary@myamextravel.com](mailto:itinerary@myamextravel.com)>

**Subject:** Itinerary INCL TICKETNO for

Date: July 19, 2018 at 2:16:32 PM EDT

To: [REDACTED]

DO NOT REPLY TO THIS EMAIL. This message was sent from a notification only address that cannot accept incoming messages. If you have any questions, please contact Centurion Travel Service at 1-877-877-0987.

If airline tickets are purchased for this itinerary:

Airline Baggage Fee/Rules may apply and can be accessed by visiting:

<https://myamextravel.com/baggage>

Your travel arrangements are outlined below in the email. Please refer to the PDF attachment and itinerary for more details regarding your travel arrangements. Your Centurion Travel Service travel plans have been posted to a secure website. Please click on the link to view your trip details and add link to your bookmarked favorites for easy access in the future:

[View your Trips](#)

**American Express Travel Record Locator** [REDACTED]

**E-Ticket Number(s)**

Saturday 21 Jul 18

#### Other Information

CITIZENS OF RUSSIAN FEDERATION MUST CARRY A VALID PASSPORT

#### Other Information

A VISA IS REQUIRED FOR ENTRY INTO FRANCE

#### Other Information

CITIZENS OF RUSSIAN FEDERATION- SCHENGEN VISA

#### Flight Information

Date	21 Jul 2018
Airline	Aeroflot
Airline Record Locator	FFNYGU
Flight/Class	SU 2462 M Economy Class
Origin	Moscow, Sheremetyevo
Destination	Paris, Charles De Gaulle

Departing	11:45 AM
Arriving	02:40 PM
Departure Terminal	Terminal D - Domestic/Intl
Arrival Terminal	Terminal 2 C
Estimated Time	3 Hrs 55 Mins
Stops	Non-stop
<b>Confirmed</b>	

Wednesday 25 Jul 18

### Flight Information

Date	25 Jul 2018
Airline	<b>Aeroflot</b>
Airline Record Locator	FFNYGU
Flight/Class	<b>SU 2595 Z Business Class</b>
Origin	Muenchen, Franz Josef Strauss
Destination	Moscow, Sheremetyevo
Departing	11:20 PM
Arriving	03:10 AM / 26 Jul 2018
Departure Terminal	Terminal 1
Arrival Terminal	Terminal D - Domestic/Intl
Estimated Time	2 Hrs 50 Mins
Stops	Non-stop
Seats	2A
<b>Confirmed</b>	

### Entry and Exit Information for Travel

American Express strongly recommends that you periodically review [www.Visacentral.com/amex](http://www.Visacentral.com/amex) for the most up to date and accurate entry/exit requirements for your travel destination. Due to frequent changes, American Express cannot guarantee the accuracy of the information provided and expressly disclaims any liability for any inaccurate or incomplete information contained on that site.

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See attached itinerary PDF or link for full terms and conditions.

#### PDF itinerary attachment:

If you are unable to view the PDF attachment, ensure you have Adobe Acrobat Reader. Refer to website below to download and install this free software.

<http://www.adobe.com/products/acrobat/readstep.html>

Thank you for choosing American Express Centurion Travel Service and have a pleasant trip.

Please be advised that certain mandatory hotel-imposed charges, including, but not limited to, daily resort or facility fees, may be applicable to your stay and payable to the hotel operator at check-out from the property. You may wish to inquire with the hotel before your trip regarding the existence and amount of such charges.

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