

**To:** [REDACTED]  
**From:** Lesley Groff  
**Sent:** Mon 10/1/2018 2:36:54 PM  
**Subject:** Re: Print Welcome Letter for 8A for [REDACTED]

super! thanks

On Oct 1, 2018, at 10:32 AM, [REDACTED] > wrote:

Hi Les! no problem, I left it for her on Sunday :)

On Oct 1, 2018, at 08:03, Lesley Groff <[REDACTED]>  
wrote:

[REDACTED], [REDACTED] never answered me re what time she arrives today...are you able  
to get the Welcome Letter to the doorman this morning?

On Sep 29, 2018, at 2:29 PM, [REDACTED]  
<[REDACTED]> wrote:

Could you tell me what time she is arriving though?

On Sat, Sep 29, 2018 at 1:18 PM Lesley Groff <[REDACTED]>  
wrote:

thank you!

On Sep 29, 2018, at 1:17 PM, [REDACTED]  
<[REDACTED]> wrote:

Will do!

On Sat, Sep 29, 2018 at 1:14 PM Lesley Groff  
<[REDACTED]> wrote:

Hi [REDACTED] ...please print this welcome letter for 8A for [REDACTED]  
[REDACTED] arriving Monday Oct 1! OK?