

To: [REDACTED]
From: Lesley Groff
Sent: Mon 10/1/2018 12:03:20 PM
Subject: Re: Print Welcome Letter for 8A for [REDACTED]

[REDACTED], [REDACTED] never answered me re what time she arrives today...are you able to get the Welcome Letter to the doorman this morning?

On Sep 29, 2018, at 2:29 PM, [REDACTED] > wrote:

Could you tell me what time she is arriving though?

On Sat, Sep 29, 2018 at 1:18 PM Lesley Groff <[REDACTED]> wrote:

thank you!

On Sep 29, 2018, at 1:17 PM, [REDACTED] >
wrote:

Will do!

On Sat, Sep 29, 2018 at 1:14 PM Lesley Groff <[REDACTED]> wrote:

Hi [REDACTED] ...please print this welcome letter for 8A for [REDACTED] arriving
Monday Oct 1! OK?