

To: Lesley Groff [REDACTED]
Cc: merwin dela cruz [REDACTED]
From: Leo Loking
Sent: Wed 10/24/2018 1:17:45 PM
Subject: Re: 7J-Needs Air Mattress Set up Fri. Oct. 26/clean Mon. Oct. 28

Copy Les.

Sent from my iPhone

> On Oct 24, 2018, at 8:11 AM, Lesley Groff [REDACTED] > wrote:
>
> Morning! Leo, please set up the air mattress in 7J this Friday Oct. 26. We
will need extra pillows, linens, towels. 4 People will stay there Sat. Oct.
27th. Please mark your calendar to clean 7J on Monday Oct 29th! OK?