

**To:** Leo [REDACTED]  
**Cc:** merwin dela cruz [REDACTED]  
**From:** [REDACTED]  
**Sent:** Fri 11/30/2018 5:12:53 PM  
**Subject:** Clean 3M next week after 10:30am

Hi Leo...could you please clean 3M one day next week after 10:30am for [REDACTED]...any day that is good for you...just please let me know so I may let her know.