

To: Bella Klein [REDACTED]
From: [REDACTED]
Sent: Mon 12/3/2018 12:20:58 PM
Subject: Please confirm conference call/dial in details

Hi Bella. I need to send out dial in details for a conf call today for JE. Can you confirm below is what we use now? Call is 11:30am so need to know as soon as possible. Thanks. [REDACTED]

Toll-free dial-in number (U.S. and Canada):
(877) 459-3454

International dial-in number:
(574) 941-6124

Conference code:
9167070757#

Leader PIN:
*3741# (star 3741 pound)

Additional resources:
Go to <http://www.meetingconnect.net/rphelp> for more information, including a user guide and a list of phone commands.

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Get started:

1. Give your participants the date and time of the call, your dial-in number and your conference code.
2. At the specified time, dial your Reservationless-Plus dial-in number, then enter your conference code, followed by #.
3. When prompted, press *, then enter your leader PIN, followed by #.
4. Your participants join the conference by dialing your number and entering the conference code.

Helpful Keypad Commands:

- *0 Operator assistance - conference
- 00 Operator assistance-individual
- *1 Dial-out to a participant - leader only
- *2 Begin/end conference record (leader only)
- *3 Change entry/exit method (recorded names, tones, silence) - leader only
- *4 Private roll call
- *5/#5 Mute/unmute all participant lines - leader only
- *6/#6 Mute/unmute your own line
- *7/#7 Lock/unlock conference (including operator) - leader only
- *8 Allow/disallow conference continuation - leader only
- *9 Start/join sub-conferencing
- 11 Third-party conference start - bypass hold music to start call as leader
- *51/#51 Lecture mode on/off - leader only
- #99 Disconnect all lines except leader's - leader only
- *# Participant count
- ** List available keypad commands

Sent from my iPhone