

**To:** Bella Klein| [REDACTED]  
**From:** [REDACTED]  
**Sent:** Mon 12/3/2018 12:20:58 PM  
**Subject:** Please confirm conference call/dial in details

Hi Bella. I need to send out dial in details for a conf call today for JE. Can you confirm below is what we use now? Call is 11:30am so need to know as soon as possible. Thanks. [REDACTED]

Toll-free dial-in number (U.S. and Canada):  
(877) 459-3454

International dial-in number:  
(574) 941-6124

Conference code:  
9167070757#

Leader PIN:  
\*3741# (star 3741 pound)

Additional resources:  
Go to <http://www.meetingconnect.net/rphelp> for more information, including a user guide and a list of phone commands.

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Get started:

1. Give your participants the date and time of the call, your dial-in number and your conference code.
2. At the specified time, dial your Reservationless-Plus dial-in number, then enter your conference code, followed by #.
3. When prompted, press \*, then enter your leader PIN, followed by #.
4. Your participants join the conference by dialing your number and entering the conference code.

Helpful Keypad Commands:

*0	Operator assistance - conference
00	Operator assistance-individual
*1	Dial-out to a participant - leader only
*2	Begin/end conference record (leader only)
*3	Change entry/exit method (recorded names, tones, silence) - leader only
*4	Private roll call
*5/#5	Mute/unmute all participant lines - leader only
*6/#6	Mute/unmute your own line
*7/#7	Lock/unlock conference (including operator) - leader only
*8	Allow/disallow conference continuation - leader only
*9	Start/join sub-conferencing
11	Third-party conference start - bypass hold music to start call as leader
*51/#51	Lecture mode on/off - leader only
#99	Disconnect all lines except leader's - leader only
*#	Participant count
**	List available keypad commands

Sent from my iPhone

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