

**To:** [REDACTED]  
**From:** [REDACTED]  
**Sent:** Fri 2/22/2019 9:04:55 AM  
**Subject:** I will be out of the office Feb. 15-22, 2019 Re: Jeffrey & Matt - Alternative dates - February 19, 2019

*I will be out of the office February 15-22, 2019. In my absence please email Daphne at [REDACTED] You may also speak with Daphne at [REDACTED]. I return to the office on Monday Feb 25.*

*Thank you,*  
[REDACTED]