

**To:** Lesley Groff[REDACTED]  
**Cc:** Anna Rodriguez[REDACTED]; Stephanie Remington[REDACTED]; Daphne Wallace[REDACTED] Cecile de Jongh[REDACTED]; Mike Glidden[REDACTED]; Patrick Cena[REDACTED]; Rich Kahn[REDACTED]; Jeffrey Epstein[jeevacation@gmail.com]  
**From:** Jermaine Ruan  
**Sent:** Tue 5/21/2019 1:59:47 PM  
**Subject:** Re: Punch list

Good day All

I am currently working on it as we speak. I will update once completed.

Regards  
Jruan

On Tue, May 21, 2019 at 9:29 AM Lesley Groff [REDACTED] wrote:

Thank you Anna.

> On May 21, 2019, at 9:27 AM, Ann Rodriguez [REDACTED] wrote:

>

> Hi all,

>

> Jermaine is working on a Smartsheet for our Punchlist. Everyone will be able to check and make updates in real time. Jermaine please advise on time frame? this list is time sensitive.

>

> Stephanie, Patrick and Michael can you please fill in the blanks on the excel spreadsheet and email back to me?

>

> I would like to turn in something today with dates and accurate information until Jermaine complete the Smartsheet setup.

>

> Notes: The employees should be working off of the Punchlist only. The Punchlist is priority

>

> Ann R.

>

>

>> On May 21, 2019, at 7:29 AM, Lesley Groff [REDACTED] wrote:

>>

>> Hi Stephanie and Anna. Will you be sending out your punch list prioritized with dates expected for completion? Jeffrey is asking that I continuously follow up with y'all and help keep on top of things. I'm just trying to figure out the best way to help. A prioritized list with dates would be super. I like that you have the names of the person/s in charge of the project also.

>>

>> We can talk today some so you can fill me in more. I'll be in the city today with Jeffrey.

>>

>> Hope all is well. Lesley  
>>  
>> Sent from my iPhone  
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