

**To:** [REDACTED]  
**From:** Lesley Groff  
**Sent:** Sat 6/8/2019 11:56:25 AM  
**Subject:** Re: Itinerary for [REDACTED] 11JUN19 [REDACTED]

We will get this done!

-yes, I saw the email but the ball was already rolling on your tickets...we will change today...I am going to class and should be home around 9:45am.

-Please research the hotel you want to stay in in LA. Make sure they have availability for your dates, then let me know what hotel it is...we can certainly try to prepay or get a 3rd party form

...

-For Moscow, it is best if they can book their own hotel and provide a receipt is my thought. Once again, if you research a hotel, check availability, I can try and see if we can prepay. If not, then they will book and keep receipt.

Talk later... Lesley

On Jun 8, 2019, at 1:21 AM, [REDACTED] > wrote:

Hi Lesley,

Thank you so much but I am not sure if you saw my email about the mistake about LA/  
NY.

My return flight to NY will be with my parents on June 17th...

Also would be possible to add to my parents travel tickets that they are bringing fragile  
music instrument in their carry on? or is it ok to bring on the board without a  
warning? They are bringing an interment for Jeffrey from Mongolia, he wanted  
one. And it's just occurred to me that there are might be some restrictions or  
additional steps in order to take it as carry-on.

Lesley, I am so sorry for all of these headache I am giving you and the mistake. Let me  
know if I can help you to deal with this. I would have tried to buy it all on my  
own but Jeffrey said to do it through you.

In terms of a hotel in Moscow, I am sure my parents can book and bring a receipt with  
them if it's easier. I also can book a hotel in LA myself if I have an account I can  
use or maybe my Amex card with JE's permission? I can follow up with him too  
on that.

Let me know,  
Thank you!  
Best  
[REDACTED]

On Fri, Jun 7, 2019 at 9:48 PM Lesley Groff <[lesley.groff@xxxxxxxxx](mailto:lesley.groff@xxxxxxxxx)> wrote:

Ok for you?

Sent from my iPhone

Begin forwarded message:

**From:** "American Express Travel" <[REDACTED]>  
**Date:** June 7, 2019 at 8:28:53 PM EDT  
**To:** [REDACTED]  
**Subject:** Itinerary for [REDACTED] 11JUN19 [REDACTED]

FLIGHTS | HOTELS | CARS | CRUISES

**RECORD LOCATOR:**

## YOUR TRIP DETAILS

This itinerary is a reservation only. This reservation will not be ticketed or price guaranteed until ticketing authorization is received. Please contact your travel office by 11:59 PM on June 07, or this entire reservation will automatically cancel.

DO NOT REPLY TO THIS EMAIL. This message was sent from a notification only address that cannot accept incoming messages. If you have any questions, please contact Centurion Travel Service at [REDACTED]

If airline tickets are purchased for this itinerary:

Airline Baggage Fee/Rules may apply and can be accessed by visiting:

<https://myamextravel.com/baggage>

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## New York to Los Angeles

### FLIGHT AA 331

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#### DEPARTING

Tue, Jun 11 2019, 11:00 AM

New York

John F Kennedy International (JFK)

#### ARRIVING

Tue, Jun 11 2019, 01:57 PM

Los Angeles

Los Angeles International (LAX)

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#### American Airlines

Operated By American Airlines

Non-stop

Duration: 5 Hrs 57 Mins

Departure Terminal: Terminal 8

#### FLIGHT INFORMATION

V Economy Class

Airbus Industrie A321 Sharklets

Meals: Snack

Baggage: NIL per adult

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#### FLIGHT CONFIRMATION

American Airlines: [REDACTED]

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Los Angeles to New York

FLIGHT AA 184

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#### DEPARTING

Fri, Jun 21 2019, 04:30 PM  
Los Angeles  
Los Angeles International (LAX)

#### ARRIVING

Sat, Jun 22 2019, 01:04 AM  
New York  
John F Kennedy International (JFK)

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#### American Airlines

Operated By American Airlines

Non-stop

Duration: 5 Hrs 34 Mins

Arrival Terminal: Terminal 8

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#### FLIGHT INFORMATION

G Economy Class  
Airbus Industrie A321 Sharklets  
Meals: Snack  
Baggage: NIL per adult

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#### FLIGHT CONFIRMATION

American Airlines: [REDACTED]

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#### TRAVELLER INFORMATION

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#### NEED EMERGENCY ASSISTANCE ON YOUR TRIP? CALL THE GLOBAL ASSIST HOTLINE

When you travel more than 100 miles from home, you have 24/7 medical, legal, financial or other select emergency coordination and assistance services, including medical and legal referrals, passport replacement, cash wires and more. Card Members may be responsible for the costs charged by third-party service providers.

[REDACTED] (toll-free) [REDACTED] (direct-dial collect).

[Manage Your Trip](#)

View and manage your Trip by logging onto [American Express Travel](#).

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#### Entry and Exit Information for Travel

American Express recommends that you periodically review [www.Visacentral.com](http://www.Visacentral.com) for the most up to date and accurate entry/exit requirements for your travel destination. Due to frequent changes, American Express cannot guarantee the accuracy of the information provided and expressly disclaims any liability for any inaccurate or incomplete

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See attached itinerary PDF or link for full terms and conditions.

PDF itinerary attachment:

If you are unable to view the PDF attachment, ensure you have Adobe Acrobat Reader. Refer to website below to download and install this free software.

<http://www.adobe.com/products/acrobat/readstep.html>

Thank you for choosing American Express Centurion Travel Service and have a pleasant trip.

Please be advised that certain mandatory hotel-imposed charges, including, but not limited to, daily resort or facility fees, may be applicable to your stay and payable to the hotel operator at check-out from the property. You may wish to inquire with the hotel before your trip regarding the existence and amount of such charges.

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Sincerely