

To: Lesley Grof [REDACTED]
From: Zorro Ranch
Sent: Tue 6/11/2019 8:18:36 PM
Subject: ZM_VACATION_CHAVEZ_061119

Good Afternoon Lesley

JE has approved for [REDACTED] to have vacation time for the following dates - 7/12/19 thru 7/21/19, returning to work 7/22/19

Under normal circumstances I would not have past this thru JE, but given he has already indicated he will be at Zorro in July I want to cover the bases.

If you could please add this to JE's calendar that would be great

Thank you in advance

Warmest regards

Karen

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*Zorro Management LLC
49 Zorro Ranch Road
Stanley, NM 87056*

Ranch Manager

Tel: [REDACTED]

Fax: [REDACTED]

zorro.office@gmail.com