

To: Lesley Groff [REDACTED]
From: [REDACTED]
Sent: Fri 5/31/2019 4:48:09 PM
Subject: Re: Print Welcome letter TODAY! for [REDACTED]

Hi!

The earliest I can do it-in 2 hours!
Will do ASAP

Les, um leaving upstate nyc tomorrow morning, I won't be around 301 to help.JE knows

Let me know in advance if you need me to take care of more letters today

On Fri, May 31, 2019 at 12:15 PM Lesley Groff <[REDACTED]> wrote:

Hi [REDACTED] Please print this welcome letter for apt [REDACTED] and leave with the doorman for [REDACTED] arriving tomorrow June 1st...ok?