
From: Lesley Groff <[REDACTED]>
Sent: Thursday, December 27, 2012 4:15 PM
To: [REDACTED]
Cc: Bella Klein
Subject: Apartment Update

Lyn went over to the apartments on Dec. 19th. She said 11B had not been cleaned...just want to make sure you are not charged for any cleaning of that apt Sue.

Lyn cleaned 11B and spiffed up the other apartments. Lyn also sent linens/towels to the cleaners from 11B and possibly other apartments...not sure how many sets were sent.

It sounded like from Lyn that there were no linens at all in 11P.

I think a check of the apartments needs to be done and perhaps more linens and towels purchased?

Sue are you in town? Can you check the apartments and let us know if they are all set to go with towels? Lyn did confirm all the beds are made.

Also, Darren is no longer using a printer of his and is asking if an apartment might need a printer. It is here in our office.

```
<?xml version="0" encoding="TF-8"?>
<!DOCTYPE plist PUBLIC "-//Apple//DTD PLIST 1.0//EN" "http://www.apple.com/DTDs/PropertyList-1.0.dtd">
<plist version="0">
<dict>
  <key>date-sent</key>
  <real>1356624926</real>
  <key>flags</key>
  <integer>8590195713</integer>
  <key>original-mailbox</key>
  <string>imap://sarahk525@mail.mac.com/INBOX</string>
  <key>remote-id</key>
  <string>51675</string>
  <key>subject</key>
  <string>Apartment Update</string>
</dict>
</plist>
```