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**From:** [REDACTED]  
**Sent:** Tuesday, January 22, 2013 3:49 PM  
**To:** [REDACTED]  
**Cc:** Lesley Groff; [REDACTED]; [REDACTED]  
**Subject:** Time off

Good morning [REDACTED], I would like to request time off on the following days: January 23 to 25 28 to 30, 2013. I worked straight since December 20, 2012 (LSJ) except Dec. 31 and New Year and then to PB until today, January 22, 2013. The requested days are for the three week ends that I worked this month.

Thank you,

[REDACTED]