

PALECEK ORDER GUIDELINES

Palecek is TO-THE-TRADE only

MINIMUMS

Furniture:

Minimum opening order: \$1,500.00 Net

Reorders: \$600.00 Net

Accessories:

Minimum opening order: \$400.00 Net

Reorders: \$250.00 Net

TERMS

- Palecek requires pre-payment.
- You may request Net 30 terms by calling our Credit Dept: 800-274-7730.

SHIPPING & HANDLING

- Freight is generally 15% — 30% of order total depending on level of delivery.
- Please specify level of delivery at time of order:
 - 1.) Curbside drop ship
 - 2.) Inside delivery with placement only, no carting
 - 3.) White glove inside delivery with placement and carting
- All shipments FOB Richmond, California
- A \$40.00 handling fee will be added to all below minimum orders.
- handling fee (or "drop ship fee") to residential customers is \$55.00 in addition to standard delivery charges.
- Shipper will call to set up an appointment for delivery for a fee of \$25.00.
- Palecek accepts American Express and Master Card.