

# PALECEK ORDER GUIDELINES

Palecek is TO-THE-TRADE only

## MINIMUMS

### Furniture:

Minimum opening order: \$1,500.00 Net  
Reorders: \$600.00 Net

### Accessories:

Minimum opening order: \$400.00 Net  
Reorders: \$250.00 Net

## TERMS

- Palecek requires pre-payment.
- You may request Net 30 terms by calling our Credit Dept: 800-274-7730.

## SHIPPING & HANDLING

- Freight is generally 15% — 30% of order total depending on level of delivery.
- Please specify level of delivery at time of order:
  - 1.) Curbside drop ship
  - 2.) Inside delivery with placement only, no carting
  - 3.) White glove inside delivery with placement and carting
- All shipments FOB Richmond, California
- A \$40.00 handling fee will be added to all below minimum orders.
- handling fee (or "drop ship fee") to residential customers is \$55.00 in addition to standard delivery charges.
- Shipper will call to set up an appointment for delivery for a fee of \$25.00.
- Palecek accepts American Express and Master Card.