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**From:** Karyna Shuliak [REDACTED]  
**Sent:** Friday, January 6, 2017 4:42 AM  
**To:** Jeffrey  
**Subject:** Fwd: Epstein's Lady

Begin forwarded message:

**From:** [REDACTED]  
**Subject:** =/b>RE: Epstein's =ady  
**Date:** =/b>January 5, 2017 at 11:37:33 PM =ST  
**To:** [REDACTED]  
**Cc:** [REDACTED]

Karyna:

Nice to hear from you and thank you =or the note.

We are delighted to welcome you to =okyo early next month. Tom spoke to me a few times about your =orthcoming visit to Tokyo with very interesting objectives. We =re honored to assist you whatever we can.

As a matter of =E2??Karyna Tokyo Welcoming Team", I will be the head of the =eam. Then, various arrangements and bookings for the lessons =oncerned, Ms. Asako Shimizu of Hyatt Japan Office will be communicating =ith you direct with copying me and she will finalize the lesson =chedules and time tables in accordance to your requirements. =sako's e-mail address [REDACTED] and her office phone is [REDACTED] with her cell phone of [REDACTED]. Two of you =an freely communicate over the phone and e-mails. Asako will be =our Chief Coordinator.

My cell phone is [REDACTED]

In addition, our General Manager of =rand Hyatt Tokyo, Steve Dewire and his assistant, Ms. Kayo Yamada will =e assisting with your stay at Grand Hyatt Tokyo. For you =nformation, their e-mail addresses are;

[REDACTED]

Grand Hyatt Tokyo phone no. is + =1-3-43331234 As you should know by now, =our room at Grand Hyatt Tokyo is reserved for Feb. 3-25 with free =ccess to Grand Club Lounge. No rush but at some point of time, =et me or Asako know how we should charge the room bill.

Karyna, once =gain, welcoming you to Tokyo soon with our great pleasure.

Let's keep in touch.


Regards.

Chika Koga

PS, 15 to 20 years ago, Jeffrey and I spent a few days together in Tokyo. We had a good time. I send my regards to Jeffrey for me.


Chikami Koga  
Senior Advisor

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Chiyoda-ku, Tokyo 102-0083

  
www.hyatt.com <<http://www.hyatt.com/>>

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THINK BEFORE YOU PRINT: Please consider the environment before printing this email.  
Follow us on:

From: Karyna Huliak   
Sent: Friday, January 6, 2017 2:50 PM  
To: Koga, Chika (TYOHY-C)  
Subject: Fwd: Epstein's Lady

Dear Koga-san,

I am writing to you in response to your email to Mr. Pritzker, regarding the organization of the private lessons during my trip to Japan.

Please allow me to take a moment to thank you for this truly unique opportunity and for all your help with the lessons and my stay at the hotel!

I would be very happy to take all the classes, that you have suggested, with the main focus perhaps in Japanese manner lessons, if that would be possible.

I will be ready to start the classes on February 6th, and am planning to stay in Japan until February 28th .

Please advise what would be our next step...

Thank you so much for your help!

Karyna

Begin forwarded message:

From: [REDACTED]  
Date: January 4, 2017 at 12:24:29 =M CST  
To: [REDACTED]  
Cc: [REDACTED]  
Subject: Fwd: =pstein's Lady

Pls =ee our proposal produced by Asako. Pls ask the lady and Jeffrey =o go thru with it and let us know what she wants to focus.

GHTokyo has reserved a room =or her during the days of Feb. 5-28. She will have free access =o Grand Club Lounge. Steve Dewire and his staff will assist her =uring her stay in Tokyo.

If she wishes to make her =rip to Kyoto or Hakone or else where, Steve Dewire and we at =yatt Japan Office will help her out in making arrangements,

You know Kazumi's cell. =sako's cell is [REDACTED] =nbsp; I am ready too. We are all ready to finalize her =rrangements thru our usual team work play.

CK

iPadから送信

転送され◆=9Fメッセージ:

差出人: "Shimizu, =sako (TYOHY)" [REDACTED]

日時: 2017年1月4日 14:51:54 JST

宛先: "Koga, Chika (TYOHY-C)" [REDACTED]

Cc: "Maeda, Kazumi (TYOHY)" [REDACTED]

件名: RE: Epstein's =ady

Dear Koga san,

Thank you very much for your time =arliers.

I apologize for taking so long to put a proposal =ogether.

As you have kindly noted to Mr. Pritzker, all =chools are still closed and many of them will come back either tomorrow =r Friday.

As soon as each school comes back from the =oliday, I will first ask all lessons (private/or group) are available =can be arranged) during her stay; Feb 6 – 28, 2017.

Especially the Japanese =anner school, I truly hope that they are available to provide special =rivate lessons.

Apart from these lessons, I will search for a Japanese cuisine experience and some other cultural classes she can take at her choice.

Japanese manner lesson:

Approximate cost is JPY 15,000~JPY 20,000 per lesson (1.5hrs per class)

\*tailor-made lessons in English

We would like to learn in which area she would like to focus on;

- I History of Japanese etiquette/what Japanese etiquette is all about

- I Basic movements (posture, how to bow, walk, stand-up, sit-down)

- I Manners for visiting family/friends/clients and welcoming guests at home/office

- I Omotenashi; how to welcome and extend hospitalities; e.g. setting decorations suitable for the season or ritual in appropriate indoor places, how to serve refreshments etc.

- I Manners for gift giving

- I Wrapping and special knotting (Mizuhiki)↓

<https://en.wikipedia.org/wiki/Mizuhiki>

- I Table manner (Japanese and Western cuisine)

- I About rite of passage and traditional annual events and its history

- I How to write a thank you letter

- I Manners for auspicious occasion and mourning

- I Others; attire, telephone etiquette, choice of words for conversation etc.

Flower arrangement lesson at SOGETSU:

<http://www.sogetsu.or.jp/e/know/about/>

- I JPY 8,640 for three lessons

- I JPY 12,850 for five lessons

- I JPY 23,450 for nine lessons

Tea ceremony lesson:

TBC – schools are still closed. I hope to find out the details by Friday.

Calligraphy lesson:

Estimated tuition: JPY 13,500 for four lessons

Basic Japanese language lesson:

Estimated tuition: JPY 34,560 for eight lessons

Should you have any questions, please let me know at any time.

Kindest regards,

AS

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