

---

**From:** Karyna Shuliak <[REDACTED]>  
**Sent:** Tuesday, September 29, 2015 3:40 PM  
**To:** Lesley Groff  
**Cc:** [REDACTED]; Bella Klein  
**Subject:** Re: Cleaning of [REDACTED] with Monica on Oct. 9, 12, 15

Great, thanks Lesley!

[REDACTED], don't worry, I will go over the checklist with you as well as any other questions you might have.

Thank you!

Karyna.

> On Sep 29, 2015, at 11:29 AM, Lesley Groff <[REDACTED]> wrote:

>

> Hi [REDACTED]...I just included you on the email to Nili re Monica the maid cleaning [REDACTED] Oct. 9, 12 and 15...Please meet Monica each of these days in the lobby of 301 and take her to [REDACTED]...she will only clean not be doing laundry...please take any dirty linens and towels to the cleaners (Karyna can help with what cleaner to go to if you do not know) Be sure to pick up the clean linens and towels and get them back to [REDACTED]. You will need to pay Monica \$70 after each of these cleanings. Monica's [REDACTED] number is: (347) 737-9485 You can text her or call her the mornings of each of these cleaning dates to confirm ...the schedule is below:

>

> Friday Oct. 9th at around 12:00pm

>

> Monday Oct. 12th at around 11:00am

>

> Thursday Oct. 15th at around 12:30pm

>

> Please confirm back to me [REDACTED]! thanks

>

> Jeffrey has confirmed the hiring of Monica (Bella, will send confirm email=next)

>

>

<?xml version="0" encoding="UTF-8"?>

<!DOCTYPE plist PUBLIC "-//Apple//DTD PLIST 1.0//EN" "http://www.apple.com/DTDs/PropertyList-1.0.dtd">

<plist version="0">

<dict>

<key>conversation-id</key>

<integer>13739</integer>

<key>date-last-viewed</key>

<integer>0</integer>

<key>date-received</key>

<integer>1443541176</integer>

<key>flags</key>

<integer>8590195713</integer>

<key>remote-id</key>

<string>7686</string>

</dict>

</plist>