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**From:** jeffrey E. <jeevacation@gmail.com>  
**Sent:** Friday, January 12, 2018 11:00 AM  
**To:** Karyna Shuliak  
**Subject:** Re:

sorry, you are right. too many people asking me to do too many things all at the same time . =A0 part of the issue is how to manage everyone

On Fri, Jan 12, 2018 at 12:56 AM, Karyna Shuliak <[REDACTED]> >

It would be helpful if you could=please include me in your travel schedule messages. People are asking me questions about baggage, boxes for the trip, food... but I can not give them any guidance, because seems like I am the only one who is unaware of=your plans. [REDACTED] said she is going with you, which I did not know about.=C2 Do I need to teach her about your bags, hotel protocols, necessary phone numbers, Harvard trip routine, etc.? She has been spending a lot of time with us recently, but I have no understanding of what her responsibilities are besides some basic errands and massage, if any. And if there aren =80 t any it is totally fine, I just would like to know. I am not sure if=she knows either. Otherwise it feels like the usual pattern, when a new person coming in, sitting around having nothing to do and having no guidance =rom anyone...

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=C2 please note

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