
From: Lesley Groff <[REDACTED]>
Sent: Sunday, October 1, 2017 1:31 PM
To: Carluz Toylo
Cc: Karyna Shuliak; Rich Kahn; merwin dela cruz; Marilyn Flores; Leo; Sonam Dema; Jojo Fontanilla
Subject: Welcome!

Good morning Carluz and Arline! I wanted to welcome you to NY today and fill you in on a few details. As stated in my earlier email, you will be staying in apt 8A at 301 East 66th Street (corner of 66th and 2nd Ave) The code to 8A is 1008.

Please report to work at 9am on Monday Oct. 2 to Jeffrey's home. His home address is:

9 East 71st Street between 5th and Madison

This can be easily walked in about 17 minutes from the apartments. (I would allow more time just in case!)

You will meet Jeffrey's staff and they will help mentor you. It is possible Jeffrey could be in residence or leaving shortly thereafter. Merwin, Marilyn, Jojo, Leo and Sonam look forward to meeting you.

Below are cell numbers and I have cc'd all on this mail (so you have email addresses as well):

Merwin: [REDACTED]
Lesley: [REDACTED]
Karyna: [REDACTED]
Rich: [REDACTED]

Carluz: [REDACTED]

Wishing you both all the best.

Lesley
Assistant to Jeffrey Epstein

```
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