
From: Jacqueline [REDACTED]
Sent: Friday, February 19, 2016 10:06 PM
To: karynashuliak [REDACTED]
Subject: Dr. Kolker's Office - Appointment Reminder

February 19, 2016

Dear Ms. =houliak, &nbs=; = =/p>

I =ope this email finds you well. This email is a friendly reminder =hat you have an appointment scheduled with Nicole on 2/22/2016 at 2:45 =M.

If you would, please confirm your appointment by =#8220;replying” either “Yes, I will be keeping my =ppointment” or “No, I will need to reschedule my =ppointment”.

Please be =ware that if you need to cancel or reschedule your appointment we ask =hat you contact the office by 11:00 A.M. on the day prior to your =reatment otherwise we reserve the right to charge your credit card on =ile the full service price. Prepaid services will not be =efunded or rescheduled.

Our office is located =t 710 Park =venue, with the entrance on 70th =treet between Park and Madison. If =his is your first visit with Nicole at Dr. Kolker’s office, =lease arrive 10 minutes early to complete brief paperwork.

We very much =ook forward to seeing you!

Warmest regards,

Jacqueline =owan

Patient Coordinator

Adam R. Kolker, M.D., F.A.C.S., P.C.

