
From: Cecile de Jongh [REDACTED]
Sent: Friday, December 23, 2016 3:49 PM
To: jeffrey E.
Subject: Re: Tables for the Ship

We need seven desks including the reception desk but not including your office or the (now converted) server room. I am reconfiguring the copy room to be the copy/server room so that we can convert the server room back into a regular office. We will have more space in the copy room since we have transitioned to digital files. <=r> With warm regards,

With warm regards,

Cecile

On Friday, Dec=ember 23, 2016 10:51 AM, jeffrey E. <jeevacation@gmail.com=/a>> wrote:
<mailto:jeevacation@gmail.=om>

move the desks until i decide=on permanent

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id="m_2827436227737667784yiv2110898706m_5305059254900=37383yiv0654779990yqt35057">

On Fri, Dec 23, 2016 at 9:48=AM, Cecile de Jongh [REDACTED] >
wrote:

<=iv style="color:#000;background-color:#fff;font-family:HelveticaNeue-Ligh=,Helvetica Neue Light,Helvetica Neue,Helvetica,Arial,Lucida Grande,sans-ser=f;font-size:16px">

Good morning Jeffrey,

Please see below pictures of some tables to hold your ship. Please let me know if you like any of them and I will get prices.

I met with Dwight, the carpet installer. We need to remove all the doors (except for the bathrooms and the copy room). I have arranged with Anna to have Sylvester and one other person do that at the latter part of next week (Thursday and Friday) and then remove the filing cabinets and desks on Tuesday and Wednesday of the following week. The installer will be here on Thursday, January, 5th.

Since we are replacing the desks, do you mind if we get some folding tables rather than take apart the desks, move them, move them back, put them together again only to have them dismantled and removed again when the new ones arrive?

=/div>

With warm regards,

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<IMG_9936.=PG>

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<IMG_9934.JPG>

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Sent from my iPhone

<=div>

JEE

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