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**From:** Ada Clapp [REDACTED]  
**Sent:** Thursday, September 18, 2014 6:17 PM  
**To:** jeffrey E.  
**Subject:** Automatic reply:

I will be=away from the office until Thursday, September 25, 2014. During that=time, If you need assistance in my absence, please contact Hea=her Gray at [REDACTED] Thank you.