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**From:** lawrence delson <[REDACTED]>  
**Sent:** Friday, August 22, 2014 5:34 PM  
**To:** jeevacation@gmail.com  
**Attachments:** Summary of August 20 meeting.docx

Jeffrey  
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Attached is a summary of sum of the issues discussed.=/div>

In addition:

Eileen and I see the need for an =dditional admin person - either on a part time or full time basis.

Likewise, we both will limit Rich J's outside interaction - hopefully=this will not cause too much friction from him. Also, with that in mind, l=will meet/speak with Tom next week upon his return re 1040 (and other) status. I think we should get a draft from him mid-September

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