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**From:** Richard Joslin <[REDACTED]>  
**Sent:** Wednesday, December 10, 2014 6:12 PM  
**To:** jeffrey E.  
**Subject:** Fwd: Jet Reimbursement for Leon

Begin forwarded message:

From: Lisa Graziano <[REDACTED]>  
Date: December 10, 2014 at 9:46:37 AM PST  
To: "Richard Joslin" <[REDACTED]>  
Subject: FW: Jet Reimbursement for Leon

FYI...<span>

John said he would wan= to get reimbursed – I am going to go back and see what the charges =ere for the business trips this year.

Lisa=/p>

From: Grace J.=Nicosia  
Sent: Wednesday, December 10, 2014 10:15 AM  
To: Lisa Graziano  
Subject: Jet Reimbursement for Leon

Lisa,

As Leon is aware we have increased the rate for jet reimbursement for from \$9,947 per hour to \$18,920 per hour. This increase is retro to January 1, 2014. We would like to know if he will be submitting for additional reimbursement for the adjustment in rate for his previous hours that have been submitted YTD. Keep in mind as per the policy the firm will reimburse for business travel the lower of the published reimbursement rate or your actual expenses.

If he plans to submit for the additional reimbursement please let us know who we should work with in order to do so prior to year end. Let me know if you have any questions.

Thanks

Grace

Grace Nicosia | Apollo Management  
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