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**From:** [REDACTED]  
**Sent:** Monday, January 16, 2017 2:58 PM  
**To:** Jeffrey Epstein  
**Subject:** Reminders...

Mon. Jan. 16, 2017 LSJ

Reminder: MLK Day, Office closed

Reminder: Brice/Karen back to work today at Zorro

Reminder: Desmond Shum in NY Jan. 16/17

Reminder: Renato on holiday, back to work tomorrow

Reminder: Louella on holiday Jan.16/17 (she will arrive NY on WEd. Jan. 17 at 10:24am LGA)