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**From:** Lesley Groff <[REDACTED]>  
**Sent:** Tuesday, April 14, 2015 12:20 PM  
**To:** Jeffrey Epstein  
**Subject:** Japanese Visa

-what hotel should I book for you in Japan May 22-30?

Sent from my iPhone

Begin forwarded message:

From: Mika Tanaka Nakano <[REDACTED]> <[REDACTED]>  
Date: April 14, 2015 at 3:26:11 AM EDT  
To: Lesley Groff <[REDACTED]> <[REDACTED]>  
Cc: Heather deManbey <[REDACTED]>  
Subj=ct: Re: Jeffrey Epstein

Hi Lesley,

Thank you for your mail.

We have not worked on the procedure of Japanese visa for those with Russian passports before but we would love to be any help of yours.

[http://www.mofa.go.jp/j\\_info/visit/visa/short/russia\\_nis.html](http://www.mofa.go.jp/j_info/visit/visa/short/russia_nis.html)

1) Necessary documents for "Short-Term Business Affairs, etc"

<div class="">

A) Provided by visa applicant

=a) 2 visa application forms

b) 2 photos

=c) Passport

d) Certificate of employment

B) Provided from Japan

=div class="">=Is there any company/organization to host Jeffrey and his assistant's visit to Japan? If not, you can ask one of Japanese companies, he has founded or invested, to arrange the following.

a) Letter of a reason for invitation (sample on attached)

<div class="Apple-tab-span" style="white-space:pre"> b) Schedule of stay (sample on attached)

c) Letter for guarantee (sample on attached)

2) Submission

The applicants themselves apply with all the above documents, at a Japanese Embassy or a Consulate-General of Japan in the cities nearby.

Embassies & Consulates:

[http://www.mofa.go.jp/about/emb\\_cons/over/in/ex.html](http://www.mofa.go.jp/about/emb_cons/over/in/ex.html)

<[http://www.mofa.go.jp/about/emb\\_cons/over/index.html](http://www.mofa.go.jp/about/emb_cons/over/index.html)>

\*The above info is for a single entry visa. For a multiple entry visa, you have to prove you have a close relationship with Japanese companies, such as you are an employee of the subsidiary or something like that.

[http://www.mofa.go.jp/j\\_info/visit/visa/short/russia\\_nis.html](http://www.mofa.go.jp/j_info/visit/visa/short/russia_nis.html)

<[http://www.mofa.go.jp/j\\_info/visit/visa/short/russia\\_nis.html](http://www.mofa.go.jp/j_info/visit/visa/short/russia_nis.html)>

\*Please let me know if we need to arrange B. If so, we need the following info to fill out the letters.

I) Each applicant's nationality, occupation, full name, date of birth and male/female

II) Complete schedule of stay - flight info, planned activities, contact names and numbers (if available), accommodation on each date in Japan

And please let me know which address (of your office) we should mail those letters to.

\*Btw, if Jeffrey is US citizen, he doesn't need a Japanese visa.

[http://www.mofa.go.jp/j\\_info/visit/visa/short/novisa.html](http://www.mofa.go.jp/j_info/visit/visa/short/novisa.html)

<[http://www.mofa.go.jp/j\\_info/visit/visa/short/novisa.html](http://www.mofa.go.jp/j_info/visit/visa/short/novisa.html)>

Thank you!

Best regards,  
Mika

Mika Tanaka (s)

Assistant to Joi Ito, Director

MIT Media Lab

<http://www.media.mit.edu/> <<http://www.media.mit.edu/>>

[redacted] <mailto:[redacted]>

MIT Office: 1-[redacted]

Mobile Japan: [redacted]

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