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**From:** Richard Kahn <[REDACTED]>  
**Sent:** Friday, May 20, 2016 2:02 PM  
**To:** jeffrey E.  
**Subject:** Fwd: New Invoice for your New School Student

[REDACTED] says she will not be taking summer courses and has not yet responded to my question of when she will finish her degree

Richard Kahn  
HBRK Associates Inc.  
575 Lexington Avenue 4th Floor  
New York, NY 10022  
tel =1[REDACTED]  
fax 64[REDACTED]  
cell = [REDACTED]

Begin forwarded message:

From: =/b>Richard Kahn <[REDACTED]>  
Subject: =/b>Re: New Invoice for your New School Student  
Date: =/b>May 20, 2016 at 3:42:41 AM =DT  
To: =/b>[REDACTED]  
Cc: bellaklein <[REDACTED]>

Ok. How many more courses until you finish? Thank you.

Richard Kahn  
HBRK Associates Inc.  
575 Lexington Avenue, 4th Floor  
New York, NY 10022  
Tel 2[REDACTED]  
Fax = [REDACTED]  
Cell 9[REDACTED]

On May 20, 2016, at 3:24 AM, [REDACTED] <mailto:[REDACTED]> wrote:

I won't be done this =emester but please don't pay this as I won't be taking these summer =ourses. I wait listed them in case. Thank you so much!!

Sent from my iPhone

On May 19, 2016, at 5:41 PM, Richard Kahn <[REDACTED]> wrote:

[REDACTED],

Please advise when you will complete school.  
I thought you once said Spring 2016 you would be =one..  
Thank you

Rich

From: bellaklein <[REDACTED]>  
Date: Wednesday, May 4, =016 at 3:37 PM  
To: [REDACTED]  
Cc: Richard Kahn <[REDACTED]>  
Subject: Fwd: New Invoice =or your New School Student

fyi

Thank you,  
Bella

[REDACTED]

Begin forwarded message:

From: myaccount@newschool.edu <mailto:myaccount@newschool.edu>

Subject: New Invoice for your New School Student

Date: May 4, 2016 at 3:36:22 PM EDT

To: [REDACTED] <[REDACTED]>

Summer 2016

This =s an automated message to inform you that an invoice has been issued =or a New School student for whom you are an authorized user and is now =available for viewing at the web site listed below.

\*\*\*\*The Statement Details Listed Below are a Summary Only\*\*\*\*

## ACCESSING YOUR STUDENT'S ACCOUNT

Please log in to view the student's full invoice using the following link:

 - [https://epay.newschool.edu/C21120\\_tsa/web/login.jsp](https://epay.newschool.edu/C21120_tsa/web/login.jsp)

1. Use your e-mail address and password to log in.
2. Once logged in depending on the access the student has given you, you can:

balance reflected below.

- View the student's invoice which includes the term and an itemized breakdown of the
- Review current account activity that occurred since the last e-bill was issued.
- Make payment on the account.
- Sign-up for a payment plan. Available for Fall, Spring and Summer semesters.

## LOGIN PROBLEMS?

- If you have problems logging in, please use the password hint (if you provided a hint upon enrollment) or the e-mail password option located directly below the Authorized User log in.

- If you still have problems logging in, please notify the student and ask they delete you as an authorized user and then set you up again as an authorized user. (They do this through their MyNewSchool account.)

===== STATEMENT DETAILS

Student Name --- [ Ms. ]

Student Account --- [ xxxx-5558 ]

Amount Due --- [ =13,465.00 ]

Due Date --- [ 5/30/16 ]

=====3D=====

<https://my.newschool.edu/cp/home/displaylogin>

Sincerely,

Student Accounts

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