

---

**From:** [REDACTED] <[REDACTED]>  
**Sent:** Thursday, August 6, 2015 5:19 PM  
**To:** Bella Klein  
**Subject:** Fwd: New Invoice Issued for your New School Account

Hi Bella,

I hope all is going well for you. I spoke to JE earlier today and he confirmed the payment. I am forwarding to you a school invoice. The info for a wire transfer is the same as was the last time. Please let me know if you have any questions. Thank you.

----- Forwarded message -----

**From:** [REDACTED] <mailto:[REDACTED]>  
**Date:** Wed, Jul 8, 2015 at 2:11 PM  
**Subject:** New Invoice Issued for your New School Account  
**To:** [REDACTED] <mailto:[REDACTED]>, [REDACTED]  
<mailto:[REDACTED]>

Fall 2015

To Whom It May Concern:

This is an automated message to inform you that an invoice has been issued for your New School account and is now available for viewing at the web site listed below.

\*\*\*\*The Statement Details Listed Below Are a Summary Only\*\*\*\*

Please Log In To View Your Full Invoice Using The Following Steps:

1. Log into MyNewSchool using the following link:

- <https://my.newschoo.edu>

2. Note: You will be defaulted to the 'Me' tab

3. Click 'Electronic Bills' under Student Accounts

4. Once you're Click the 'E-bills' tab in TouchNet

Once logged in, you can:

- View your invoice which includes the term and an itemized breakdown of the balance reflected below

- View any Current Account Activity that has occurred since the last e-bill was issued

- Designate an authorized user to view your statements (parents, employees, etc.)
- Make payment on your account.
- Sign up for the payment plan, which is available for Fall, Spring and Summer semesters.
- Sign-up to receive refunds electronically.

\*\*\*IMPORTANT NOTES\*\*\*

- If you would like to use the payment plan option, you MUST sign up for a new plan each semester.
- A 2.75% convenience fee will apply to all credit and debit card payments made to a student account.
- If your financial aid is contingent upon you being registered full-time, undergraduates need to be registered for at least 12 credits, and graduates need to be registered for at least 9 credits each semester.

===== STATEMENT DETAILS ===== Student Name --- [ Ms. [REDACTED] ] Account Name --- [ [REDACTED] ]  
 [REDACTED] ] Account Number --- [ [REDACTED] ] Amount Due --- [ [REDACTED] ] Due Date --- [ 8/10/15 ]  
 =====3D=====

This site is available 24 hours a day to make accessing your account more convenient.

Sincerely,

Student Accounts

[REDACTED] <mailto:[REDACTED]>

<http://www.newschool.edu/student-financial-services/billing-and-payment/> <<http://www.newschool.edu/student-financial-services/billing-and-payment/>>