

To: jeevacation@gmail.com[jeevacation@gmail.com]
Cc: [REDACTED]
From: Doug Schoettle
Sent: Fri 7/3/2009 3:32:18 PM
Subject: Molyneux and the office

Dear Jeffrey,

After several phone messages back and forth I spoke to JP yesterday and reminded him what we needed from him.

1. floor sample of boards for the floor and a specification of the type of wood and the finish. Absolute Hardwood Flooring of WPB can then match and price the floor. JP realizes that fancy parquet in the center of the room will be covered by a rug.
2. sketch of the ceiling central frame so the ugly box can be corrected. JP is looking for your approval for the additional painted canvas panels to proceed.
3. fancelli will provide additional paneling at the entry doors and to change the two small doors at the end of the room to match all the others. JP will forward to you the additional cost when fancelli has worked it out.
4. JP must provide a rug for the room.
5. JP said he was awaiting your approval on the leather for the sliding panels. I asked him to be certain that you had received it and that it was satisfactory.

These are the important, time sensitive items to complete the office building.

Regards, Doug